

VETTING PROOF OF IDENTIFICATION



To verify your identity for vetting purposes, your vetting application must be accompanied by certified documentary proof of **EACH** of the following:

1. **Valid photographic ID to include name and date of birth.**
(the name must match the name on your proof of address)
2. **Evidence of current address.**
(dated within 6 months of your application)

Certification of documents

Photocopies (scans are NOT accepted) of your documents must be certified as true copies by one of the following persons prior to submission of your vetting application;

- National or Club Children's Officer
 - Serving Executive Committee Member
 - Junior Squad Manager
 - Operations Manager
 - Regional Development Officer
 - Club Chairperson, Secretary or Children's Officer
- If the applicant is under 18 (and over 16) years of age, a completed NVB3 – Parent/Guardian Consent Form will be required.

Both (or more) forms of verification **MUST** have a combined score of **100 points or more** to satisfy Garda National Vetting Bureau requirements. Failure to do so will result in your application being returned to you.

Identification Document	Score
Irish Driving Licence or Learner Permit (<i>credit card format</i>)	80
Passport (<i>from country of citizenship</i>)	70
Irish Certificate of Naturalisation	50
Birth Certificate	50
Garda National Immigration Bureau Card	50
National ID Card (<i>for EU/EEA/Swiss citizens</i>)	50
Irish Driving Licence or Learner Permit (<i>old paper format</i>)	40
Employment ID Card issued by employer (<i>with name and address</i>)	35
Employment ID Card issued by employer (<i>with name only</i>)	25
Letter from Employer confirming name and address	35
P60, P45 or Payslip (<i>with home address</i>)	35
Utility Bill – Gas, Electricity, Broadband etc dated within 6 months (<i>mobile phone bills are not acceptable</i>)	35
Medical Card, Social Services Card (<i>with photo</i>)	40
Medical Card, Social Services Card (<i>without photo</i>)	25
Bank/Credit Union/Building Society statement	35
Credit/Debit Cards (<i>one per institution</i>)	25
National Age Card	25
Membership Card (<i>club, union, trade, professional bodies</i>)	25
Membership Card (<i>educational institution</i>)	25
Correspondence (<i>from an educational institution/SUSI/CAO</i>)	20
Correspondence (<i>from an insurance company regarding an active policy</i>)	20
Correspondence (<i>from a bank/credit union or government body</i>)	20

Children Under 18 (any one of the following)	
Birth Certificate	100
Passport	100
Written statement by a principal confirming attendance of that institution <i>(on institution letterhead)</i>	100

Please send any queries about your vetting application to vetting@orienteering.ie

