

REGIONAL DEVELOPMENT OFFICER (RDO)

Reports To:	Operations Manager
Contract Duration & Type:	12 Months Part-Time (1,200 hours annually)
Location:	Remote, with a focus on designated areas in the Greater Dublin area

About Orienteering Ireland

Orienteering Ireland (OI) is the National Governing Body for the sport of orienteering in Ireland. With our innovative programmes, and exciting competitions being developed, OI strives to promote orienteering and support our clubs at all levels. We value integrity, ambition, inclusivity, teamwork, and have a passion for continuous improvement.

As our participation rates continue to grow, adding to our diverse membership, we would like to invite a candidate who thinks they are a good fit to join us and be an active player in continuing our growth.

The Role

The primary role of the RDO is to increase awareness of, and participation in orienteering their designated areas.

The RDO will work with designated clubs and Local Sports Partnerships (LSPs) to increase participation and deliver focused programmes. They will provide direction to newcomers who are interested in learning more about our sport. They will evaluate engagement in our sport at a regional level and develop action plans based on this assessment. They will promote orienteering activities at a local level and will contribute to the overall OI Operations and Training Plan.

The RDO will operate in an open, collaborative, and task-oriented environment. The RDO will normally complete their work during working hours on weekdays. A working schedule will be agreed with the Operations Manager prior to commencement with some flexibility being allowed for other commitments. Occasionally their tasks may require work outside of normal hours (such as evenings and weekends), and they must be willing to travel as required. They will also perform other supporting tasks as required by OI.

Essential Qualifications/Skills

- Proven experience in outdoor recreation/education/sports.
- Proven experience of event management and dealing with multiple stakeholders (including volunteers).
- Proven history of participant focused engagement and development.
- Be energetic, flexible, and able to prioritise workloads.
- Experience in using IT and cloud-based platforms.
- Proven experience of project contribution, collaboration, and implementation.
- Be an EU/EEA/UK/Swiss citizen or hold a current and valid Work Permit.
- Hold a full driving licence and have access to personal transport.

ROLE DESCRIPTION



Desired Qualifications/Skills

Experience in sales, marketing, or customer service.
Knowledge of sports, community, and local authority networks in Ireland.
Experience of marketing events and using social media.
Hold a sports coaching qualification.
Knowledge of the sport of orienteering.
Live in the Greater Dublin area.

Not Sure?

If you think you have what it takes, but don't necessarily meet every criterion above, please still get in touch. We'd love to have a chat and see if you could be a great fit.

Why Work With Us?

Competitive salary.
Flexible working arrangements.
Working in a task and goal orientated environment.
Rewarding activities.
Working in a collaborative environment where new ideas are encouraged to achieve our goals.

How to Apply

Please submit your cover letter outlining your suitability for this role & CV to the Chairperson at vacancies@orienteering.ie before **5pm on 03-June-2024**. Applicants using Indeed, can submit both of these on the Indeed job portal.

Successful candidates will be required to complete Garda Vetting, Child Safeguarding and other training as deemed necessary by OI.