

**Minutes of Orienteering Ireland committee on 13th Sept 2022 Time: 8.30pm
(held via Zoom)**

Attendees:	In attendance	Apologies
Paul O’Sullivan-Hourihan (Chairperson)		X
Sarah Ní Ruairc (Treasurer),	X	
Andrew Cox (Development Officer),		X
Stuart Scott (Mapping Registrar),	X	
Darren Burke (High Performance),	X	
Eoin Browne (Director of Orienteering Education)	X	
Aine Joyce (Minute Secretary)	X	
Dermot O’Sullivan (Controller of Technical Standards)	X	
John McCullough (Vice Chairperson)	X	
Fergal Buckley (Fixtures and Hon Sec)	X	
Ciaran Donaghy (National Children’s Officer)	X	
Dave Masterson (Junior Affairs Officer)	X	

Agenda:

- **Minutes of Previous Meeting**
- **Matters arising**
- **Recording of decisions made by email**
 - **SUBVENTION PAYMENT**
- **Officer Updates - matters arising from reports**
- **IOC subvention and cultural payment**
- **Finance Update (I&E, Cash Flow)**
- **Governance**
 - **Proposed change of structure if OI to CLG**
 - **Principal 4 (Working Effectively - circulate questionnaire in advance of meeting)**
- **A.O.B.**

Meeting Opening

This meeting was chaired by the Vice Chairperson, John McCullough. The Chairperson sent his apologies.

*Actions from **this** Meeting*

<ul style="list-style-type: none">• AJ to place approved minutes on the website	<ul style="list-style-type: none">• AJ
<ul style="list-style-type: none">• Financial Procedures document will be circulated by Sarah Ni Ruairc	<ul style="list-style-type: none">• SNR
<ul style="list-style-type: none">• Campus B license	<ul style="list-style-type: none">• SNR
<ul style="list-style-type: none">• Clubs to be informed about OCAD licenses and cloud facility	<ul style="list-style-type: none">• SS
<ul style="list-style-type: none">• New Contracts for Orienteering Co-ordinators	<ul style="list-style-type: none">• AJ
<ul style="list-style-type: none">• Operation Plans input	<ul style="list-style-type: none">• Committee

Previous minutes

The previous Minutes were approved by the committee.

Proposed by SNR, seconded by John McCullough

AJ to put on website.

Decisions by email:

Updated remuneration pack for AJ was approved.

Subvention to KerryO was approved and paid

Officer Updates

Submitted reports are in the appendix.

National Childrens Officer:

Safeguarding 1 courses are being organised, they are online and will be facilitated by Deirdre Ni C.

High Performance:

WOC work is progressing.

Fixtures:

SEVO are holding Munster Champs this year. Connaught Champs are less certain.

Controller of Technical Standards:

Awaiting news from CNOC about suitable dates for the Major Events Conference.

Treasurer:

The treasurer's report was circulated in advance. JWOC phase 2 will lead to extra costs. CRBOT is progressing. A draft Financial Procedures document was produced and will soon be circulated.

A new postal address in the Sport Ireland Campus is proceeding.

Education:

An instructor course in Rockbrook in Nov is in the planning stage. Another course in Cappanalea in Dec is scheduled.

Mapping course bookings are coming in, presenters will be EB, EY.

Mapping Registrar:

OCAD licenses for clubs will be purchased as part of the Capital Grant, there will also a cloud based OCAD sharing system. This will be communicated to the clubs very soon.

Vice Chairperson:

A review with the Orienteering Co-ordinators took place yesterday, their contracts were extended for another 12 months. New contracts will be issued.

There was a discussion about the upcoming Core Grant application and the Operations Plans for 2022. The emphasis will be on what is achievable with resources in the Strategic and Operations Planning for 2023.

Governance

CLG: There was a brief discussion about the various strands of this process.

Principal 4 from Governance: Working Effectively

This document was circulated to the committee in advance of the meeting.

4.1 Making sure that our governing body, individual board members, committees, staff and volunteers understand their: role, legal duties, and delegated responsibility for decision-making

This was discussed.

4.2 Making sure that as a board we exercise our collective responsibility through board meetings that are efficient and effective.

A review of this took place.

4.3 Continually reviewing board recruitment, development and retirement processes to ensure relevant competencies are in place to realise the organisation's objectives.

Affected by Covid cos it depends on a face to face meetings. The committee members were asked for their input. The issue of recruiting more committee members to replace others who want to step away from the committee was raised.

There was a discussion about the significant number of small clubs and the required committee positions and associated workload.

Core Grant Application

The deadline is mid oct, officers will be asked for their input and the operations plan will be submitted as part of the Core grant application.

Departure of Gen Administrator

Recruitment of replacement. May look for HR support for this job of recruitment.

AOB:

Meeting end 21.22
