

Minutes - Zoom Meeting of OI Executive Committee on 31st Aug 22 @ 20:30

Attendees:	In attendance	Apologies
Paul O’Sullivan-Hourihan (Chairperson)	X	
Sarah Ní Ruairc (Treasurer),	X	
Andrew Cox (Development Officer),	X	
Stuart Scott (Mapping Registrar),	X	
Darren Burke (High Performance),	X	
Eoin Browne (Director of Orienteering Education)	X	
Fergal Buckley (Secretary & Minutes Secretary)	X	
Dermot O’Sullivan (Controller of Technical Standards)	X	
John McCullough (Vice Chairperson)	X	
Ciaran Donaghy (National Children’s Officer)	X	
Dave Masterson (Junior Affairs Officer)	X	

Agenda:

- **Minutes of Previous Meeting**
- **Matters arising**
- **Recording of decisions made by email**
- **Imminent departure of Áine and hire of new admin assistant**
- **AOB**

Minutes of Previous Meeting:

Minutes were approved by the committee.

Decisions made by email:

None.

<p>Aine's departure 16th Dec. Concerns expressed over the tight time-frame to recruit and train in new admin assistant.</p>	<p>Paul to liaise with Aine to compile a work brief for the position.</p>
<p>Paul & Sarah met with Shane Cahill to discuss implications of Aine's departure and possible requirements for a replacement: Office & storage facilities OI Postal address Potential candidates working with other NGBs</p>	<p>Contact to be maintained with Shane to progress these matters.</p>
<p>Paul: Aine is currently the point of contact with the co-ordinators. Transitional arrangements will need to be made.</p>	<p>Paul, John & Aine meeting with the coordinators 12th Sept.</p>
<p>Sarah: Proposed an increase in Aine's remuneration to end of year.</p>	<p>Agreed by committee.</p>
<p>Sarah: Resilience funding - all necessary paperwork completed.</p>	<p>Done</p>
<p>Paul: CLG process. Paul reiterated the importance Sport Ireland is placing on OI completing this without delay.</p>	<p>Governance sub-committee to lead on this. Meeting 7th Sept to assess where we're at.</p>

Paul: IOC 2022. Subvention now paid. Paul met with KerryO and Kerry College Killorglin to thank all involved.	Done.
Paul/Dermot: IOC 2023. No recent update from CNOc.	Dermot to follow up with Hugh Cashell and organise Major Events conference in coming weeks.
Dave: JWOC 2022 - Part 2. Funding available to go.	Dave to make arrangements.
Paul: Website upgrade. Gavan is happy to continue to coordinate.	Stuart to continue to liaise with Gavan.
Sarah: CRBOT - All necessary info gathered.	Sarah to finalise and submit.
Sarah: Financial Procedures document completed.	Done.
Eoin: Mapping courses planned and QQI module subject of dispute has been rewritten.	Done.

Meeting concludes @ 21:30

Next meeting fixed for 13th September @ 20:30