

## Minutes Zoom Meeting of OI committee on 18<sup>th</sup> May, Time: 8.30pm

<b>Attendees:</b>	In attendance	Apologies
Paul O’Sullivan-Hourihan (Chairperson)	X	
Sarah Ní Ruairc (Treasurer),	X	
Andrew Cox (Development Officer),	X	
Stuart Scott (Mapping Registrar),	X	
Darren Burke (High Performance),	X	
Eoin Browne (Director of Orienteering Education)	X	
Aine Joyce (Minute Secretary)	X	
Dermot O’Sullivan (Controller of Technical Standards)	X	
John McCullough (Vice Chairperson)	X	
Fergal Buckley (Fixtures and Hon Sec)	X	
Ciaran Donaghy (National Children’s Officer)	X	
Dave Masterson (Junior Affairs Officer)	X	

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### *Agenda:*

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- **Minutes of Previous Meeting**
- **Matters arising**
- **Recording of decisions made by email**
  - **ANY ?**
- **Introducing new committee members**
- **Compliance Record**
- **A.O.B**

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*Actions from 21<sup>st</sup> April Meeting*

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- AJ: previous minutes on the website.
- AJ to set up Data Liaison Group, deactivate Data Liaison google account
- AJ to update Ethics and Behaviour document with new signatures
- FB: A briefing note on the change to CLG for the AGM

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*Actions from this (18<sup>th</sup> May) Meeting*

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- AJ: previous minutes on the website.
- AJ to begin process of 2022 Ethics and Behaviour agreement, first send changes to document to john
- Next step for CLG: POSH to check with previous Chairperson.
- Fergal to remind clubs about the rates and when they are due.
- Sarah will circulate document on the role of trustees from Revenue website.
- The financial procedures are to be updated.

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### *Meeting opening*

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The Chairperson welcomed all to the first meeting of this committee and especially the newest committee member, Dermot O’Sullivan.

He acknowledged the work done by the previous Chairperson and the previous Communications Officer who both stepped down at the AGM.

It is hoped the comms role can be filled soon.

The Chairperson expressed thanks to all who are continuing on the committee. It was acknowledged that gender balance is now an issue.

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### *Previous minutes*

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No matters arising from those minutes.

Proposed by Vice Chairperson and seconded by Treasurer.

Minutes were approved by the committee. AJ to put on website.

The Junior Officer confirmed that one child protection position is now filled and one more to do.

The ‘Risk register has been accepted.

The treasurer confirmed that the credit card limit is updated. The financial procedures are still to be updated.

Ethics and behaviour document: AJ to send changes to document to John

Data liaison officer: This role is now filled by Deirdre using a shared email with the Gen Administrator.

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*Decisions by Email*

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None

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*Officer Updates*

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The vice chairperson is attending the Sport Ireland stakeholder meeting on Friday and also is in touch with Sport Ireland Facilities data base project.

The Chairperson and General Administrator are meeting with Sport Ireland next Monday about Plans for 2022

Sport Ireland have also been in contact regarding Women officiating in orienteering. The Chairperson is the contact.

The Chairperson and Treasurer met with Revenue Commissioners to discuss registration as a sport organisation. Details of all committee members, who will be trustees, are required, this includes DOB and PPS numbers.

Registration with CRBOT also has to be completed by all clubs.

The Treasurer will circulate document on the role of trustees from Revenue website.

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*Compliance Record Audit*

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The Chairperson is the nominated contact for Sport Ireland on this subject.

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*AOB:*

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There was a discussion about the next steps to be completed to become a CLG. The committee agreed that a target of completion by the 2022 year end is desirable. This means an EGM in Oct/Nov this year.

The Chairperson will check with previous Chairperson.

Next meeting will be mid-July.

The Fixtures Officer clarified that event fees are to be paid after the year end. He will remind clubs about the rates and when they are due.

Meeting end 21.10

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