

## Minutes Zoom Meeting of OI committee on 18th July,

Time: 8.30pm

<b><u>Attendees:</u></b>	In attendance	Apologies
Paul O'Sullivan-Hourihan (Chairperson)	X	
Sarah Ní Ruairc (Treasurer),	X	
Andrew Cox (Development Officer),	X	
Stuart Scott (Mapping Registrar),	X	
Darren Burke (High Performance),	X	
Eoin Browne (Director of Orienteering Education)	X	
Aine Joyce (Minute Secretary)	X	
Dermot O'Sullivan (Controller of Technical Standards)		X
John McCullough (Vice Chairperson)	X	
Fergal Buckley (Fixtures and Hon Sec)		X
Ciaran Donaghy (National Children's Officer)	X	
Dave Masterson (Junior Affairs Officer)		X

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### *Agenda:*

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- **Minutes of Previous Meeting**
- **Matters arising**
- **Recording of decisions made by email**
  - ANY ?
- **Mid Year Review**
- **Officer Updates - matters arising from reports**
- **Risk Register**
- **Compliance Record**
- **Proposed change of structure if OI to that of Company Limited by Guarantee**
- **Strategy**
- **Governance**
  - Principal 3
- **A.O.B.**

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### *Actions from 18<sup>th</sup> May Meeting*

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- AJ: previous minutes on the website. COMPLETE
- AJ to begin process of 2022 Ethics and Behaviour agreement, first send changes to document to John. COMPLETE
- Next step for CLG: POSH to check with previous Chairperson. COMPLETE
- Fergal to remind clubs about the rates and when they are due.
- Sarah will circulate document on the role of trustees from Revenue website. COMPLETE
- The financial procedures are to be updated.

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### *Actions from **this (18<sup>th</sup> July) Meeting***

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- AJ: previous minutes on the website.
- POSH and AJ: Documents to be gathered and sent to Auditor
- AJ: Add CRBOT requirements for clubs to agenda
- MapRun expiry dates, Andrew to put steps together.
- POSH and AJ to look at outstanding MYR items on 20<sup>th</sup>.

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### *Meeting opening*

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The Chairperson welcomed all to the meeting of the OI committee

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### *Previous minutes*

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No matters arising from the minutes. POSH discussed the actions on the route to the CLG with MOC. Further discussions to follow.

Minutes were approved by the committee. AJ to put on website.

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### *Decisions by Email*

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POSH and AJ met with Sport Ireland to discuss the future plans. OI's Strategic Plan was presented.

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### *Officer Updates*

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No matters were raised regarding the reports submitted in advance of the meeting.

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### *Compliance Record and Audit*

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The assigned Auditor has been in contact with the Chairperson. The required documents will be sent to her, once all are collected.

Action: POSH, AJ

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*Risk Register and Compliance Record and Assurance Statement*

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Work has been done on this. John will double check on this.

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*Mid Year Review*

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POSH and AJ will discuss outstanding items on 20<sup>th</sup> July.

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*Principle 3*

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This Principle focuses on transparency and accountable.

The meeting considered each aspect of this principle in the Governance Code and the committee were satisfied with current compliance .

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*AOB:*

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There was a discussion about CRBOT requirements. At the next meeting discuss this requirement for clubs. Action: AJ add to agenda

Andrew Cox: raised a question about expiry dates on MapRun. Andrew to put a few steps together.

There was a brief discussion about Her Outdoors the Capital Grant.

Meeting end 21.25

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