

Minutes Zoom Meeting of IOA committee on 21st April Time: 8.30pm

Attendees:	In attendance	Apologies
Mary O'Connell (Chairperson)	X	
Sarah Ní Ruairc (Treasurer),	X	
Andrew Cox (Development Officer),	X	
Stuart Scott (Mapping Registrar),		X
Darren Burke (High Performance),	X	
Eoin Browne (Director of Orienteering Education)		X
Aine Joyce (Minute Secretary)	X	
Debbie Whelan (PRO)	X	
Paul O'Sullivan-Hourihan (Controller of Technical Standards)	X	
John McCullough (Vice Chairperson)	X	
Fergal Buckley (Fixtures and Hon Sec)	X	
Ciaran Donaghy (National Children's Officer)	X	
Dave Masterson (Junior Affairs Officer)		X

Agenda:

- **Minutes of Previous Meeting**
- **Matters arising**
- **Recording of decisions made by email**
 - ANY ?
- **Officer Updates - matters arising from reports**
- **Proposed change of structure if OI to that of Company Limited by Guarantee**
- **OI Cultural Evening at IOC.**
- **A.O.B.**

*Actions from **previous Meeting***

Text in red are updates from this meeting.

AJ to put on website.	AJ
Ethics and Behaviour document: AJ to remove page with signatures and pass to Deirdre and Mark for signing.	AJ, both happy to do it. AJ to organise
GDPR – to be reviewed by original team; Mapping Officer, Chairperson and Vice Chairperson	Mapping, Chairperson and Vice Chairperson
Non Committee Roles: AJ to check with Data Liaison, Child Protection, Anti-doping and Webmaster if each person is willing to remain for another year.	AJ. Data Liaison group to be set up and email
Governance: constitution: update the compliance record 2.3c, to reflect that section 17 is in constitution.	Governance sub group. Done
Treasurer will request Bank of Ireland to increase credit card limit.	SNR. Requested
Treasurer will update financial procedure to include amount above which pre-authorisation is required for spending General Administrator and Committee Members.	SNR. To be reviewed post AGM
The revised Risk Register will be circulated to the committee.	AJ. Circulated. No comments.
All officers were reminder to submit reports for AGM	All

In consultation with the Junior Squad Officer, two child protection appointments are required for the junior squad	DM, CD. Annemarie Masterson will do DLO for Junior Squad
It was noted that the list of affiliated clubs on the website should be updated.	AJ. Done

*Actions from **this** Meeting*

- AJ: previous minutes on the website.
- AJ to set up Data Liaison Group and deactivate Data Liaison google account
- AJ to update Ethics and Behaviour document with new signatures
- FB: A briefing note on the change to CLG for the AGM

Previous minutes

Minutes were approved by the committee.

AJ to put on website.

Decisions by Email

None

Officer Updates

The treasurer is waiting for accounts to be finalised.

The planners course is completed and certificates are issued.

Committee candidates for the Next Year: The Chairperson asked the committee members present if they are willing to continue and put their names forward for re-election. The Communications Officer was not in a position to go forward for re-election. The Chairperson thanked her for her years of service.

The Controller of Technical Standards informed the committee that he is willing to put his name forward as Chairperson at the AGM.

Change to CL by G

The Chairperson outlined the change that is proposed.

It was suggested that the change is explained in writing before the AGM. Questions were invited from the committee members. There were no questions. There was a brief discussion of the pros and cons of the change to a CLG, this included the costs, extra bureaucracy (also good for governance reasons), and audited Accounts are required (this happens anyway). There will be a Board of Directors and a number of subcommittees who will focus on specific areas of orienteering.

AOB:

The Chairperson thanked all the committee members for their work during her term. As per the constitution she is stepping down from the role at the AGM.

There will be an Orienteering Ireland Cultural Evening at the Irish Orienteering Championships This will celebrate the occasion of the first IOC in 3 years.

The Development Officer had a few comments about the online event entry system. There were answered by the Fixtures Officer and Treasurer.

Meeting end 21.304
