

Minutes Zoom Meeting of IOA committee on 30 Nov 2021 Time: 20.30

Attendees:	In attendance	Apologies
Mary O'Connell (Chairperson)	X	
Sarah Ní Ruairc (Treasurer),	X	
Andrew Cox (Development Officer),	X	
Stuart Scott (Mapping Registrar),	X	
Darren Burke (High Performance),	X	
Eoin Browne (Director of Orienteering Education)	X	
Aine Joyce (Minute Secretary)	X	
Debbi Whelan (PRO)	X	
Paul O'Sullivan-Hourihan (Controller of Technical Standards)	X	
John McCullough (Vice Chairperson)	X	
Fergal Buckley (Fixtures and Hon Sec)	X	
Ciaran Donaghy (National Children's Officer)	X	
Dave Masterson (Junior Affairs Officer)	X	

Agenda:

- Minutes of Previous Meeting
- Matters arising
- Recording of decisions made by email
 - Dave Masterson co-opted as Junior Affairs Officer (proposed by MOC, seconded by JMcC by email on 21Oct21)
- Officer Updates - matters arising from reports
- Governance
 - Signatures on Code of Ethics document
 - Compliance Record Form
 - Board Assurance Statement
 - Provisional Schedule of Meetings for 2022 and schedule of Governance agenda items
 - Succession Planning
 - Board Gender Quotas
- Change to company limited by guarantee
- Comhaire na Tuaithe
- A.O.B.

*Actions from **previous** Meeting*

- AJ: previous minutes on the website.
- Governance subcommittee meeting
- AJ: Organise F2F meeting
- Submit grant application

*Actions from **this** Meeting*

- AJ: previous minutes on the website.
- Debbie will let committee know when the new logo is ready, and then a date will be set for relaunch
- AJ to circulate ethics document to sign
- DM and CD to co-ordinate on CCO and DLO for Junior Squad
- Sarah, John & Mary will review the current km travel rate of 0.25 pre km
- All committee to delete unnecessary IOA documents on personal devices.
- AJ to circulate provisional meeting schedule for 2022

Previous minutes

Minutes were approved by the committee. AJ to put on website.

Matters Arising:

Governance meeting will take place this week.

Face to Face meeting will be arranged in the New Year if possible.

Dave noted that there is a need for a CCO and DLO for Junior Squad.

Rebranding: There was a discussion about the launch of OI. The logo will be a refresh of the old logo. Subgroup is Gavan, Debbie and Sarah. The process of changing to OI on the website is a longer process involving changing references from IOA to Orienteering Ireland. This is separate to the launch of Orienteering Ireland.

Debbie will let committee know when the new refreshed logo is ready, and then a date will be set for relaunch.

Darren added Student Sport Ireland to the list of organisations we should inform of the change to Orienteering Ireland.

Financial Update:

Sarah gave a brief financial update. Including the expected surplus at the end of this year, approx. 11k. Because of the name change we may have a change of Tax reference number or Access number. We won't know until a new eTax cert is issued.

Andrew Cox asked to review the 25cent a km rate. Sarah and John and Mary will review.

Decisions made on email

The Chairperson welcomed Dave Masterson to the committee. Dave was co-opted as Junior Affairs Officer (proposed by MOC, seconded by JMcC by email on 21Oct21)

Governance

A compliance Record Form must be completed each year, there are 5 sections relating to the Code of Governance of Sport. The governance subcommittee will look at this.

Thursday, 9th, is the date for governance subcommittee. Mary will send documents in advance.

Board Gender Quota: Fergal updated the meeting on this – the end of 2023 is the deadline for gender balance, 40% of each gender.

Succession Planning: Mary has to step down in May 2022. She asked for interest in this role from the existing committee members.

Schedule of Meetings at start of the year – AJ will draft a provisional schedule to include 5 meetings. Each meeting could look at each of the 5 principles. The schedule will include a meeting at end of sept, end of nov, before AGM. Tuesday at 8.30 suits most people.

AJ will circulate the Ethics and Behaviour document for the committee and other IOA roles to sign.

Mary reminded the meeting that each person must make an annual commitment to delete unnecessary documents on personal devices.

Comhaire na Tuaithe:

Countryside and Outdoor Recreation group. IOA will keep in touch with their activities.

AOB:

Mary proposed a WIS initiative to invite an international female orienteer, Lina Strand, to take part in a presentation/Q and A. Possibly in the new year.

Post Race Analysis Zoom session will take place on 9th Dec – this is open to all, not just juniors. The session can be recorded for others.

Niamh Corbett course in leadership – no feedback yet. AJ to follow up.

There was a discussion about the involvement of elites. Participation is low at the moment. The quarantine period is a deterrent to taking part in international competition.

Change to CLG – Fergal noted that there is a need to progress the change to a CLG.

Meeting end 21.55
