

## Minutes Zoom Meeting of IOA committee on 27th Sept 2021, Time: 8.30pm

<b>Attendees:</b>	In attendance	Apologies
Mary O'Connell (Chairperson)	X	
Sarah Ní Ruairc (Treasurer),	X	
Andrew Cox (Development Officer),		X
Stuart Scott (Mapping Registrar),	X	
Darren Burke (High Performance),	X	
Eoin Browne (Director of Orienteering Education)	X	
Aine Joyce (Minute Secretary)	X	
Debbi Whelan (Comms Officer)	X	
Paul O'Sullivan-Hourihan (Controller of Technical Standards)	X	
John McCullough (Vice Chairperson)	X	
Fergal Buckley (Fixtures and Hon Sec)	X	
Ciaran Donaghy (National Children's Officer)	X	

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### *Agenda:*

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- **Introduction to Deirdre and Mark**
- **Minutes of Previous Meeting**
- **Matters arising**
- **Recording of decisions made by email**
- **Officer Updates - matters arising from reports**
- **Junior Officer position vacant**
- **Governance**
  1. **Assess effectiveness of Committee - Questionnaire**
  2. **Skills of Committee members**
- **Change to company limited by guarantee**
- **Grant Applications (Core Grant and Covid Support Grant)**
- **A.O.B.**

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### *Actions from **previous** Meeting*

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AJ: previous minutes on the website.  
POSH: Circulate Rule 8  
POSH to chase EB re: Controllers Course  
AJ/POSH: update Rules document with Rules 9 and 11.  
All: Formation of Website development subgroup  
All: Rebranding proposal.  
All: Volunteers for Strategic Plan  
All: Additional skill sets for the Committee

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### *Actions from **this** Meeting*

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- AJ: previous minutes on the website.
- Governance subcommittee meeting
- AJ: Organise F2F meeting
- Submit grant application

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### ***New Orienteering Co-ordinators***

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Mark Stephens and Deirdre Ni Challanain were introduced to the committee, as the 2 new Orienteering Co-ordinators.

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### ***Previous minutes***

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Minutes were approved by the committee.

AJ to put on website.

POSH gave update on Rules progress

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### *Vacancy for Junior Officer*

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MOC spoke to committee about replacing this position. The role can be broken down to 4 aspects. (overall plan, child protection, communications, training). All responsibilities can be taken on by non-committee members. A subcommittee can be formed of the 4 roles. There was support for this approach. A reformed CLG would have less roles on Board. POSH suggested that we consider the scope of Junior Affairs, Elite Juniors of All Juniors. There was a discussion about the role of this position in terms of general committee work.

It was agreed that defining the Junior Officer role would help with recruiting a person. MOC will update the draft of the Junior Job Descriptions. Agreed that Mark takes on the communication with Juniors role.

Need to ensure in the future that JHI parents are Garda Vetting.

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### *Committee Effectiveness:*

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A number of aspects of this subject was discussed, including, effectiveness during Covid Restrictions, strategic focus, restarting Sport after Covid. It was agreed that the committee was effective in its role.

It was decided to hold 1 to 2 Face to Face meetings each year where only strategic issues are discussed. AJ to organise for a Saturday in November.

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### *Officer Updates – in addition to submitted reports*

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Reports are in the appendix.

Comms: Debbie noted that she has begun work on the rebrand.

MOC and AJ updated committee on the work which Mark and Deirdre will undertake.

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*Governance and Name Change*

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Governance Sub committee will meet once the name change is complete.

There was a short discussion on whether legal advice is necessary as part of the change to CLG. MO'C has spoken to other NGBs who have made a similar transition.

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*Grant applications:*

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Submission by oct 5<sup>th</sup> of op plans.

Sarah encouraged all officers to spend grants before year end.

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*AOB:*

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AJ will post announcement on new O co-ordinators

Defer discussion on Comhaire na Tuaithe until the next meeting.

Information on the OSI agreement is in the education report.

Meeting end 22.08

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