

Minutes of Teleconference Meeting of IOA committee on 24th June 2019

Time: 8.00pm

Attendees:

	In attendance	Apologies
Mary O'Connell (Chairperson)	x	
Sarah Ní Ruairc (Treasurer),	x	
Andrew Cox (Development Officer),	x	
Stuart Scott (Mapping Registrar),	x	
Darren Burke (High Performance),	x	
Eoin Browne (Director of Orienteering Education)	x	
Aine Joyce (Minute Secretary)	x	
Debi Whelan (PRO)		x
Paul O'Sullivan-Hourihan (Controller of Technical Standards)	X	
John McCullough (Vice Chairperson)	X	
Fergal Buckley (Fixtures and Hon Sec)	X	
Ciaran Donaghy (National Children's Officer)	X	

Agenda:

-) Minutes of Previous Meeting
-) Matters arising
-) Recording of decisions made by email
-) Officer Updates - matters arising from reports
-) Governance updates
-) A.O.B.

Previous minutes

Typo. Meeting was in Dublin for active schools not Limerick

Action: AJ to update and put approved minutes on website

Matters Arising from previous meeting:

AJ confirmed that Insurance is now in place.

Action: Governance sign sheet. Some still to sign

AJ confirmed that DAF grant application was submitted

Heritage week event: Debbie posted information on website and made contact with clubs.

MYR deadline is 19th July 2019

Sarah has sent budget update to officers.

Chairpersons report:

Eadaoin McC did promotion work during CNOC Summer series. Report due from Eadaoin

MO'C contacted Dublin city LSP re orienteering activities. They will revert to us.

Work is continuing on further Development resource.

Vice Chairperson Report:

Action: Governance sub committee still to have another meeting

<Andrew cox joined>

Existing Governance code will continue under Sport Ireland for the time being.

Action: Still to do: job descriptions of non exec positions

Fixtures and Honorary Secretary Report

Would like to set a date for major events meeting.

Action: PO'S-H to set a date

Concern was expressed IOC in Killarney during the same weekend as rally. It was felt that any issues would be out of town and unlikely to impact IOC.

Controller of Technical Standards Report:

Working on rules and regulations. Speaking with Harold W and Richard W. Looking for date for controllers course later this year.

Action: Paul to revert to rules changes for rule 8 9 10 and 11

HP Officer Report

Selection races are in next few weeks.

Mapping Registrar's Report

Working to move the map register to gsuite

Schools and Development Officer Report:

Just had AGM of schools group. Report to follow.

Met with Kilkenny and Carlow LSPs

National childrens officer

Ciaran submitted a report in advance. The report is summarised below;

There is a lot of work ongoing; including completing the Sport Ireland 'Safeguarding Audit Framework - Safeguarding Risk Assessment' before its deadline on 7th June. This was a very time-consuming job.

The next tasks are to update the IOA Risk Assessment on our website, and to update the Child Safeguarding Statement. Followed by auditing the clubs.

Ciaran has been in contact with Sport Ireland as part of these activities.

He will be attending 2 courses, they are Opening Doors and PEACE Framework training' which is a training course to follow on from the presentation of the same name given in Dundalk at a recent NCO meeting and also an evening course in Kilmore, Dublin on the following Tuesday 2nd July on Autism in Sport. It is certified by Sport Ireland.

Communications:

MO'C provided an update on communications, including Heritage Week and Car Sticker distribution updates.

Treasurer:

Sarah would like committee members to ensure all spending is completed by year end.

Education:

Eoin updated the committee on active schools meeting. The meeting was about the rollout of Active Schools to Post Primary. Focus was on getting TY involved. It would be necessary to adjust RTGO course to apply to train teachers for TY.

Andrew has been working with TY programme for a number of years.

Link in Andrew with active schools

Education sub committee meeting next week with instructor developers.

Busy schedule for RTGO courses

Instructor course for DFO in august. Based in Renmore.

AOB:

GDPR: The committee was reminded that an annual review of data is needed to ensure no data is kept unnecessarily.

Action: action item to ask people that they are not holding on to data unnecessarily. Do annually.

Next meeting. Late august.

Face to face meeting in September.

Meeting ended: 20.45

Actions from meeting

- 1. AJ to update and put approved minutes on website..... 1
- 2. Governance sign sheet. Some still to sign..... 1
- 3. MYR deadline is 19th July 2019..... 2
- 4. Governance sub committee still to have another meeting 2
- 5. Governance - Job descriptions of non exec positions..... 2
- 6. PO'S-H to set a date for Major Events Conference..... 2
- 7. Paul to revert to committee on rule changes for rule 8 9 10 and 11 2
- 8. Committee to review that they are not holding on to data unnecessarily. Do annually..... 4