

Minutes of Face to Face Meeting of IOA committee on 17th Feb 2019

Date: 17th Feb 2019, 2pm to 5.30pm

Venue: Minella Hotel, Clonmel, Co. Tipperary

Attendees:

	In attendance	Apologies
Mary O'Connell (Chairperson)	x	
Sarah Ní Ruairc (Treasurer),	x	
Andrew Cox (Development Officer),	x	
Stuart Scott (Mapping Registrar),		x
Darren Burke (High Performance),		x
Eoin Browne (Director of Orienteering Education)	Phoned In Report	x
Aine Joyce (Minute Secretary)	x	
Debi Whelan (PRO)	x	
Paul O'Sullivan-Hourihan (Controller of Technical Standards)	Phoned In Report	x
John McCullough (Vice Chairperson)	x	
Fergal Buckley (Fixtures and Hon Sec)	x	
Ciaran Donaghy (National Childrens Officer)	x	

Actions

agenda for the next meeting.: AJ to do	3
AJ to contact Laurence Quinn re NSC map	7
AJ to put on website.	2
AJ will give list of clubs Comms officer to Debbie.....	8
Car Stickers – Debbie to do: DW	7
Junior Travel Insurance – MOC and SNR to discuss	8
Orienteering here Today banners – more of these were requested. DB to organise.....	8
Other Insurance – AJ will work on in May	8

Agenda:

- Minutes of Previous Meeting
- Matters arising
- Recording of decisions made by email
 - Rules changes to R8-11
 - New Chairperson
- Officer Updates
- Sport Ireland extra funding
- Support for small clubs
- Governance updates
- Junior Squad decisions (Fergal)
- A.O.B.

The meeting was opened by John McCullough.

John asked the committee to move directly to the agenda item dealing with the new Chairperson. Mary O'Connell has been approved as the incoming Chairperson by email. This approval was verified by the meeting. Mary took over the Chairing of the meeting.

Matters Arising from previous Minutes:

DW asked about the list of RTGO maps that have been completed. AJ confirmed that this list would be available.

NORD: JMcC has written to the NORD group and is awaiting a reply.

Munster Schools Championships: A new venue has been identified.

European Univ Orienteering Championships: Funding is to be decided.

World Schools Orienteering Championships: No team attending

Director of Junior Representative Orienteering: No person in this position at the moment.

The previous minutes were approved by the committee. AJ to put on website.

Rules Changes to R8 to 11: Will discuss as part of POSH Officer report.

Officer Reports:

Mapping Officer:

Report submitted by email in advance of the meeting. The report was presented by MO'C.

- 1) Map Register - I'm in the process of moving this to GSuite, along with the electronic map registration form. There are some new registrations to date;
- 2) Mapping Grants - I'm told I have roughly 4k in LIDAR grant money to spend. One club has approached me to request assistance for a championship map and I intend to offer e800 in support. If other clubs request support, in future, I will judge each case on its merits and offer a similar amount if justified (but no higher). This is for LIDAR only;
- 3) Mapping Course - I really need to organise another one. All suggestions welcome!
- 4) Funding - 4k won't go far so I need to investigate further sources.

Separately, GSuite seems to be working well but if anyone has any issues please let me know. I've also looked into whether or not we could avail of it for free. The eligibility criteria are as follows:

- Organizations must be currently registered with ENCLUDEit, TechSoup Global's regional arm.
- Organizations must be: (1) approved bodies authorized for tax relief on donations; (2) charitable organisations registered with the CRA; (3) sport bodies with tax exemption; or (4) companies limited by guarantee registered with the CRO that are operating on a non-profit basis for the public benefit.

https://support.google.com/nonprofits/answer/3215869?hl=en&ref_topic=3247288

Does this apply to us at all?

It was suggested that an email to all clubs asking for their mapping requirements would be useful. There was a suggestion that the Mapping Course should pay attention to Urban Mapping.

High Performance Report:

Report submitted by email in advance of the meeting. The report was presented by MO'C.

WOC 2019 is taking place in Norway this August. Athletes have been informed that the selection races will be held in Norway on July 5th . The selection panel has not been formalised yet as I need to find a couple of new faces who I am in the process of finalising.

I have also had an offer of a Team Leader for WOC, which is unusual for this early in the year, but not confirmed.

Last November's training weekend in the Mourne was coached by Anton Hallor from Sweden. He has offered to coach a weekend in Norway in May. I am in the process of assessing whether there is sufficient interest in people attending to justify the costs of the coach, costs being travel/accommodation. Feedback from his coaching last November was positive.

I have given a commitment to Mike Long, who is co-ordinating, to support athletes who may take part in the 1th and 7th European University Orienteering Championships that will be held in the Summer. Teams are university based rather than a national team. I see this competition as a stepping stone from Junior to Seniors/World Universities. The level of support will depend on team size/interest.

Darren Burke

Controller of Technical Standards Report:

POSH Phoned in to the meeting room.

The proposed Rule changes to R8-11 were not passed and will be on the agenda for the next meeting. The Technical Subcommittee members are: Harold W, Raymond F, Ruth L, Angus Tr, Padraig H and POSH. An update to the Sprint Guidelines is almost complete.

Paul will be looking at the Planning, Controlling and Organisation Standards with a view to broadening the panel of suitably qualified people. A tentative time for a Controllers Course is Q3.

It was noted that as IOC is in N Ireland this year the usual subvention does not apply.

Education Officers Report:

Eoin B phoned in to the Meeting Room with his report. He also submitted a report in advance of the meeting

Leaving Cert PE - The number of schools who would have Orienteering as an option is unknown.. There is a desire to support PE teachers to choose Orienteering but there is a danger of oversubscription to supports offered. In two years this will be an option for all schools.

GOALS	TARGETS	<i>February 2019 Progress and comments</i>
Continue with "Ready to go Orienteering" programme, dependant on funding approved	6 courses in new Geographic areas	<ul style="list-style-type: none"> • Funding has been approved thru 2019 • Q4 2018 courses Delivered in Dublin, Waterford and Limerick • Q1 2019 courses in Dublin, Feb 15th 20 participants and 1st March Carlow and Cork. • Schools competition for participants of Limerick course is planned for May 10th. • One smaller course for teachers - not Ready to Go – was delivered by EY in Cavan in January. • Mapping of participating schools is continuing - XXXX AJ maps produced to date.
Promote the Ready to go Orienteering Teacher training course	<p>Maintain links with LSPs that we are currently working with. Establish links with LSPs in areas that we can offer courses - Dublin City, Cavan, Monaghan, Louth</p> <p>Maintain links with LSPs that we are currently working with. Establish links with LSPs in areas that we can offer a service - Dublin City, Cavan, Monaghan, Louth</p>	<ul style="list-style-type: none"> • We are continuing to liaise with LSPs for the advertising and promotion of Ready to Go training, this method is working well and we are having no difficulty filling courses. • A number of LSP have been in contact looking for repeat courses - Cork & Waterford.

<p>Develop a strategy to support schools opting to choose orienteering for the Leaving Certificate PE programme.</p>	<ul style="list-style-type: none"> • Establish a working group to identify the needs and requirements for schools intending to deliver orienteering as part of the new Leaving Certificate Course. • The group should have representatives of various stakeholders– PE Teachers, IOA Education and Schools Orienteering. • The group will be asked to analyse and identify, <ul style="list-style-type: none"> § training requirements for PE teachers. § training requirements for IOA instructors to support schools in the delivery of LC orienteering. § training for instructor developers to deliver courses for PE teachers § resources required for teaching LC orienteering § additional support that the IOA can offer in the form of expert advice, additional schools Orienteering events etc. § Update content of IOA website to reflect the advice and support the IOA can provide. 	<ul style="list-style-type: none"> • <i>This was an agenda item at the most recent Adventure Sports Steering meeting, larger NGBs are already working on this.</i> • <i>There is the possibility of a joint package along with other NGBs</i> • <i>We need to have a solid structure in place if we are to undertake this piece of work. It will need to be backed by teacher training, resources, mapping and school events. If we don't have specific funding and personnel to undertake this work I would question whether we should start it – discuss....</i>
<p>Increase the number of candidates completing the basic instructor award.</p>	<p>Schedule and advertise dates for Instructor assessment. Engage with trainee instructors and encourage more candidates to go forward for assessment and complete the scheme</p>	<ul style="list-style-type: none"> • <i>MF is running an Instructor assessment for three candidates this week.</i> • <i>Two days of assessment are scheduled for mid-May for trainee instructors from Cappanalea Outdoor education centre</i>

<p>Pilot the level two orienteering coach award in conjunction with The Northern Ireland Orienteering Association.</p>	<p>Get documentation into Sport Ireland Coaching and set a date in early 2019 for this pilot.</p>	<ul style="list-style-type: none"> • <i>A substantial amount of work has been done with this, a detailed template must be approved by Sport Ireland Coaching before we can pilot this award – this is still a work in progress.</i> • <i>from British Orienteering shared the detailed course material for their Level 2 (club coach).</i> • <i>We hope to mirror the British award as much as possible, but it will need to be adapted to fit into the Sport Ireland model.</i> • <i>Eileen Young is working with me on this project, she attended the British Orienteering Coaching conference in January.</i>
<p>Increase the number and regional spread of Instructor developers.</p>	<p>Identify suitable candidates for the Instructor developer training. Invite potential candidates to assist on Instructor training. Consider nominating a candidate to attend the (performance) coach developer training.</p>	<ul style="list-style-type: none"> • <i>Eileen Young has completed her Coach developer training and now needs to gain experience assisting and co-presenting courses before qualifying.</i>
<p>Attend Adventure Sport Framework meetings.</p>	<p>Ensure that the IOA is represented at Adventure Sport Framework meetings. Tutor developers should substitute if the coaching officer is unavailable.</p>	<ul style="list-style-type: none"> • <i>Meeting held on 30th January - summary</i> • <i>Discussion on Leaving Cert PE – no conclusion</i> • <i>NGBs were updated on Sport Ireland’s continued project to become a QQI provider, this is being piloted at Level 6 in conjunction with a number of the larger NGBs (FAI and Mountaineering Ireland and others)</i> • <i>ELESA – the group agreed this European project to create a new strand of professional outdoor qualifications was not relevant to to Irish NGBs.</i> •
<p>Promote the Instructor award among clubs and Outdoor education Centres</p>	<p>Communicate with clubs and centres using the orienteering.ie forum, email, word of mouth and webpage.</p>	<ul style="list-style-type: none"> • <i>Still needs work – I would like direct access to IOA twitter rather than setting up a separate orienteering education account.</i>

Vice Chairperson Report:

John submitted a report in advance of the meeting:

Governance

The Governance sub-committee (Paul, Fergal, Sarah, myself) who revised the constitution prior to the 2018 AGM, reconvened recently and are currently drawing up job descriptions for the non-Executive office holders - Anti-Doping Officer, Data Liaison Officer, Child Protection Officer, Fixtures Secretary and Webmaster.

Sport Ireland

23 January Met Michelle C of Sport Ireland for a Learning Needs analysis review.

6 February Went to announcement of NGB sports grants for 2019.

7 February Attended workshop on a plan to make a national database of outdoor recreation facilities. Orienteering and swimming were the only NGB's there.

Publicity

We have located the artwork for the IOA car window stickers and have obtained quotes for printing. Debbie and I have been in contact about what to do next.

Small clubs

At my request Áine contacted the small clubs (Kerry, Galway, Sligo) to see what they thought that IOA could do to help them. This will be on the agenda for the meeting.

Sports Psychology

I have been in contact with the Federation of Irish Sport (FIS) to explore getting a sports psychologist to work with our national squads (senior and junior) to help prepare them for top-level competition. They sent me a list of sports psychologists and I am waiting for replies from them.

National Sports Campus map/WOD.

I have been at the NSC a couple of times recently and have got a copy of the map that Laurence Q prepared for IOA from Áine. There has been quite a lot of building and development on site since Laurence was there. I have raised the subject of IOA running a World O-Day event there with Una M and she thinks it would receive support from Sport Ireland and might also tie in with Active Schools Week and with a meeting the LSP's with Urban Adventure Hubs are having on May 15th. Active Schools Week is May 7-10 but they are free to use any date they like. WOD is May 15-21.

John McC

MO'C may be able to provide a Sports Psychology contact

Car Stickers – Debbie to do

AJ to contact Laurence Quinn re NSC map

Treasurer

Accounts have been sent to the auditors.

Junior Travel Insurance – MOC and SNR to discuss

SNR expressed the desire to get Junior Spending underway.

Other Insurance – AJ will work on in May

Fixtures:

Online Event Registration – FB will work with Gavan D to implement.

Governance: May 1st 2019 is the expected date of compliance with Governance Code. The documents will be available at the next meeting.

National Lottery – there has been contact with the National Lottery and maybe an opportunity to receive extra funds. FB to follow up.

Comms

Recent activities include Videos to promote IOC2019, organising photographs for championship events,

Social Media: expansion into Instagram. Would prefer RTGO to have own social media presence

Debbie asked for more written reports for the website/facebook etc

Car Stickers: will be reordered.

WOD promotion: May 15th to 21st. Ask RTGO schools to use this opportunity to orienteer. DW will provide stickers etc for such schools.

Website: DW will update the photos on the website over the next few months.

A comms subcommittee (DW, Laura Cox, Martin Flynn) is to be formed to look at major revamp of website.

Rebranding as Orienteering Ireland was discussed and concluded that it was not a priority.

IOA Equipment: DW suggested that a list of gear that the IOA has purchased and where it is needs to be compiled, this would then be available for clubs to borrow. A google drive document should be sufficient.

Debbie also spoke about communicating with clubs. AJ will give list of clubs Comms officer to Debbie.

Orienteering here Today banners – more of these were requested. DB to organise.

Children's Officer

Mike Long is running the Time Trial on March 23rd.

Ciaran is compiling a list of contact emails for Junior Parents, Jeni is sending her list. Also Mike L and AJ.

Ciaran is working on using the Club Children's Officers as a contact to Juniors Parents in Clubs. Also to alert them to the possibility of inclusion/training with the Junior Squad.

Ciaran has attended a few meetings regarding Child Protection.

Development Officer Report

Plan to hold the AGM of the IOSG in march/April 2019.

There is a change of venue for the Munster Schools Championships.

Continuing large numbers attending schools events.

Permanent Orienteering Courses: Continuing progress with new POC's updating POC etc. AJ has updated IOA POC webpage.

Uniformed Groups (Scouts, Guides etc): AC feels that they are best accommodated in separate events.

AC suggested taking part in the Interland competition which is a 3 day events with all age levels competing for their country.

Extra Funding:

A number of ideas were discussed and are listed below;

- Increased Regularity of Events
- Park Run participants as a target group
- Athletic Club members as a target group
- Provide transport to events
- Urban events using schools and LSPs
- Converting Schools participants to Club Orienteering using Scottish experience
- Create urban maps

Further discussion on Ideas and plans is to take place on email

Support for Small Clubs:

Responses received from KerryO and WEGO.

Planning and organising workshops to take place.

Junior Squad:

As there is no Junior Officer in place, a subcommittee of Mike L, Ruth L, Daren B, and Stephanie P will make the necessary decisions with guidance from the IOA committee.

Next Meeting:

Preliminary date of March 27th for Teleconference at 8pm.