

Minutes of Face to Face Meeting of IOA committee on 28th Oct

Date:28th Oct 2018, 2pm to 6pm

Venue: County Arms Hotel, Birr, Co. Offaly

Attendees:

	In attendance	Apologies
Sarah Ní Ruairc (Treasurer),	x	
Andrew Cox (Development Officer),		x
Stuart Scott (Mapping Registrar),	x	
Darren Burke (High Performance),		x
Eoin Browne (Director of Orienteering Education)	x	
Aine Joyce (Minute Secretary)	x	
Debi Whelan (PRO)	x	
Jeni Pim (Junior Officer)	x	
John McCullough (Vice Chairperson)	x	
Fergal Buckley (Fixtures and Hon Sec)	x	
Ciaran Donaghy (National Childrens Officer)	x	

Agenda

- Minutes of Previous Meeting

- Matters arising

- Recording of decisions made by email
 1. Debbie staying on temporarily in the role - need to vote

- Child Protection - Ciaran & Jeni

- Gmail and Gsuite - Stuart

- Officer Updates

- Governance updates

- Core Grant Application

- Future Directions
 1. Schools Orienteering
 2. Strategic Plan
 3. Membership and Participation Numbers
 4. Mapping Training
 5. Supporting smaller clubs
 6. Age profile of Orienteers

- A.O.B.

John McC opened the meeting and welcomed Ciaran D to the committee	

<p>Previous minutes</p> <p>The vice chairperson read through the minutes and discussed the matters arising. See below.</p> <p>NSC event didn't happen but it is hoped to have all in place for it next year.</p> <p>The face to face meeting at the end of august was postponed until this meeting.</p> <p>Controllers List - Is Fergal Buckley on the list.</p> <p>Previous Minutes approved.</p>	<p>AJ to check email record.</p> <p>AJ to put old minutes on the website.</p>
<p>Debbie as PRO – Voted to remain on the committee, carried</p> <p>No candidates for other positions at present</p>	<p>AJ to update website</p>

<p>Juniors Report</p> <p>Jeni briefed the committee on the recent JHI trip.</p> <p>An issue arose during the trip and Jeni and Ciaran are working with the group towards a resolution.</p> <p>Jeni has resigned from her position but will remain until Christmas. She was thanked for all her work by the Committee.</p> <p>Jeni recommended that in the future any child going away on junior trip for the first time should already have completed 2 overnight trips in Ireland and should be accompanied by a parent</p> <p>Suggested that we send a memo to parents to advise that it is illegal for any non-vetted over 18 persons to attend a course/trip which includes under 18's.</p> <p>Ciaran asked for contact details for clubs</p>	<p>CD to draft letter to Junior parents re vetting.</p> <p>AJ to give CD copies of all correspondence sent to clubs on COE over last 2 years.</p> <p>AJ to give CD contact details of club Children's Officers and DLO.</p>
--	---

<p>Committee Files and Emails (gSuite)</p> <p>Stuart updated the committee on the changeover to gSuite</p> <p>Map register: would like to get RTGO maps and park maps to be registered</p>	
<p>Fixtures:</p> <p>Fergal: to do trial on online event registration.</p>	

<p>Education:</p> <p>Several RTGO courses have been run, Limerick in Oct, Dublin in September and Sligo next month.</p> <p>Two instructor courses are scheduled for Kinsale and Kerry</p> <p>E Young has started sending out questionnaire to those who have not completed logbooks from the Basic Orienteering Instructor courses.</p> <p>EB committed to having a Level 2 awards next year.</p> <p>Orienteering on PE curriculum for leaving cert: need to identify which schools are running with orienteering.</p>	
<p>Treasurer:</p> <p>Sarah spoke about wave accounting which will be used for IOA accounts next year.</p> <p>Si cards needed for schools events.</p> <p>Sarah: will email about buying SI cards</p>	<p>Purchase SI cards for schools events.</p>

<p>Governance:</p> <p>Subcommittee – schedule a subcommittee meeting in the next two weeks.</p> <p>Letter from Sport Ireland – Jan 1st, 2020 is the date by which we have to be finished.</p>	<p>FB to email sub-committee re: date</p>
<p>Core grant application was submitted on time, but no Capital Grant Application was submitted. DAF grant was also submitted.</p>	
<p>Schools Event:</p> <p>Schools orienteering has a large capability and there is a need to build pathway to club orienteering</p>	
<p>Strategic plan:</p> <p>There is a need to be more realistic about objectives and more specific in targets in the future.</p> <p>Volunteers:</p> <p>It was suggested to ask people to volunteer to help for an event.</p> <p>Standards:</p> <p>Recommend that IOA approve controllers for Regional Championships</p> <p>It was discussed how best to support mapping: A mapping course was mentioned, with someone from the UK maybe.</p> <p>The committee agreed that more face to face meetings are beneficial.</p>	<p>SS</p>
<p>Schedule of next meeting in early December</p> <p>Close of meeting</p>	<p>AJ to schedule</p>