

# MINUTES OF IOA TELE-MEETING, 12TH MARCH 2018

**Attendees:**

	In attendance	Apologies
Paul O'Sullivan-Hourihan (Chairperson)	x	
Sarah Ní Ruairc (Treasurer),	x	
Andrew Cox (Development Officer),		x
Stuart Scott (Mapping Registrar),	x	
Darren Burke (High Performance),		x
Eoin Browne (Director of Orienteering Education)	x	
Aine Joyce (Minute Secretary)	x	
Debi Whelan (PRO)	x	
Ruairi Short (Controller of Tech Stds)	x	
Jeni Pim (Junior Officer)	x	
John McCullough (Vice Chairperson)	x	
Fergal Buckley (Fixtures and Hon Sec)	x	

## **Agenda**

### **Agenda for Next Meeting**

**Date: 12th March 2018**

- **Minutes of Meeting on 8th Jan 2018 and 5th Feb 2018**  
<https://drive.google.com/drive/u/0/folders/1PPr9TrY0gdMQ3vEDmYs2fwUrc--QmThd>
- **Matters arising**
- **Recording of decisions made by email**
- **Position of National Children's Officer**
- **Insurance coverage for coaching orienteering**
- **Data protection subcommittee report**
- **Governance subcommittee report**
- **AGM**
- **Child protection**
- **Affiliation of clubs**
- **Leave no Trace membership review**
- **A.O.B.**

	<b>Actions</b>
The meeting began at 8.00pm	
Matters arising from two previous meetings: none Minutes approved	<b>AJ to put on website</b>
<b>Decisions taken to be recorded:</b> Committee Jackets order placed	
<b>Committee position of National Children's Officer</b>  After discussion there was agreement to make the required change to the constitution to have National Children's Officer as a separate position from the Junior Representative. This change would be made as part of other changes to the constitution, resulting from Governance discussion.  <John joined>	<b>FB</b>
<b>Insurance coverage for ad hoc Coaching</b>  This relates to coaching not carried out on behalf of IOA or an affiliated club. There was a discussion about whether this insurance was desirable or not.  AJ will ask MIG  <i>Note: Since this meeting, the insurance company have confirmed that this activity is not covered currently by IOA insurance.</i>	<b>AJ</b>
<b>Data Protection</b>  John submitted a report via email. He asked all committee members to answer the proposed questions in the emailed report by end 26 <sup>th</sup> March 2018  GDPR will be added to the agenda as a standing item until the policy has been completed and adopted.	<b>All committee members</b>

<p>AJ to email all clubs to inform them about GDPR</p>	<p><b>AJ</b></p>
<p><b>Governance:</b></p> <p>Fergal Buckley updated the committee on the work of the Governance subcommittee, the subcommittee has met twice since its formation. A general review of the constitution was suggested.</p> <p>The motions will be ready for circulation before 6/4/18</p>	<p><b>FB</b></p>
<p><b>AGM</b></p> <p>Aine Joyce updated the committee on preparation for the AGM.</p> <p>It will take place at 7pm on Sunday, May 6<sup>th</sup> 2018 at the Blue Stack Centre in Donegal.</p> <p>Notice of the AGM has been placed on the Forum.</p> <p>Motions and proposals to be notified to IOA Secretary (Fergal) by April 6<sup>th</sup>.</p> <p>The Chairperson asked the committee to consider nominations for the Spirit of Orienteering award.</p> <p>AJ to email committee re Awards to be presented at the AGM</p> <p>It was agreed that officer reports would be available well in advance of the AGM and reports would not be read out at the AGM but copied would be available. The committee would summarise 2 to 3 points on their reports and answer questions.</p> <p>The AGM would be the main topic for the next IOA meeting.</p>	<p><b>AJ</b></p>
<p><b>Child protection:</b></p> <p>Jeni Pim gave an update on the current child protection status.</p> <p>A lot of work has been done to date.</p> <p>There was a discussion about risk assessment.</p> <p>There was a discussion about the need to have a Register of IOA coaches.</p>	<p><b>AJ, EB</b></p>

<p><b>Affiliation</b></p> <p>Aine Joyce gave an update on Affiliation forms received from clubs. About two thirds of clubs have affiliated. A number of reminders have been send out to clubs.</p>	
<p><b>Leave no trace membership review:</b></p> <p>This membership is due for renewal. The committee were asked if they wished to continue to be members. It was agreed that it should be renewed.</p>	
<p><b>AOB</b></p> <p>There was a discussion about the use of the Junior Squad gmail address.</p> <p>World Orienteering Day is offering a good deal on OCAD 12 Starter price.</p>	
<p><b>Meeting end 22.40</b></p>	