

MINUTES OF IOA TELE-MEETING, MONDAY 6TH FEBRUARY 2017

Attendees:

	In attendance	Apologies
Paul O'Sullivan-Hourihan (Chairperson)	x	
Fergal Buckley (Fixtures & Hon. Secretary) ,	x	
Sarah Ní Ruairc (Treasurer),	x	
Andrew Cox (Development Officer),	x	
Stuart Scott (Mapping Registrar),		x
Mike Long (Junior Representative)	x	
Darren Burke (High Performance),	x	
Eoin Browne (Director of Orienteering Education)	x	
Finn van Gelderen (Communications Officer),		x
Harold White (Technical Standards)	x	
Aine Joyce (Minute Secretary)	x	

Agenda

Minutes of Meeting on 15th Dec 2016

<https://drive.google.com/drive/folders/0B3KCa1Aq4oageWE5MXFhZDBtaE0>

- 1. Matters arising**
- 2. BRIEF reports by officers**
- 3. Recording of decisions made by email**
- 4. Rules document revisions**
 - 1. Middle Distance Guideline revision**
 - 2. Rules 13 to 15 revisions**
 - 3. Rule 10 Revision**
- 5. IOC Launch proposal**
- 6. Sports Capital Grants application**
- 7. Officer positions at AGM**
- 8. Trails Office and POCs**
- 9. A.O.B.**

	Actions
The meeting began at 8.30pm	
The Minutes of last meeting were accepted and will be placed on the website	AJ
<p>Matters arising</p> <p>Schools orienteering issue – meeting for last week was postponed due to Finn’s circumstances. Eoin will attend in Finn’s absence. POSH to arrange.</p> <p>Selection Policy for WOC is now available</p>	PO’S-H
<p>Record a vote of sympathy for the van Gelderen family at this time</p> <p>Agenda items concerning communications were held over until the next meeting</p>	
A number of officers submitted reports in advance of this meeting, see appendix	
<p>Junior Travel Insurance –</p> <p>There was an extensive discussion about Squad Travel Insurance for next year. There were a number of options examined. One suggestion was to put aside some funds to cover an eventuality.</p> <p>ML to compose advisory note.</p> <p>ML to speak to JO’R.</p> <p>ML to speak to SNR and FB.</p> <p>SNR to write policy on use of funds. Ask Sport Irl for advice.</p> <p>ML to speak to DB.</p>	<p>ML</p> <p>FB</p> <p>SNR</p> <p>DB</p>

<p>Juniors:</p> <p>There is no gear left, ML to look at suppliers. Athletes are unhappy with some parts of the kit. DB and ML have to consider the quotation received, the price and the product.</p> <p>Mike has offers of 3 fundraising events but it is only possible to do 2 of the events. Mike is offering others this fundraising opportunity</p> <p>Senior squad taking on fundraising events, now application forms for senior squad and question on involvement</p>	<p>DB</p> <p>ML</p>
<p><ML left meeting></p>	
<p>Fixtures/Fergal:</p> <p>No offers for the Irish sprint championships. It may be in the latter half of year.</p>	
<p>Harold - rules</p> <p>Some questions were asked and answered over email about the changes.</p> <p>The rules proposed were approved by the committee.</p> <p>POSH thanked HW for his work on this issue.</p> <p>Summary of meeting with WEGO - positive meeting with suitable planners and controllers appointed.</p>	
<p>Andrew noted that Finnish orienteering magazine had an article on IOC 2016</p>	

Coaching/Eoin

A recent email exchange regarding OEC ctrs. was discussed. No conclusions at this point.

Recognition of prior learning.- more discussion on this subject is necessary

There are 2 more instructor courses being arranged at the moment, GMIT and Larch Hill.

There was a discussion on whether IOA should have some income from instructor courses.

Terry lawless will be looking at Level 2 Orienteering Instructor Courses in the near future.

BOF materials received, sent in course outline of Level 0 course to Coaching Ireland, waiting for feedback.

DAF

Andrew suggested asking current Schools Orienteering personnel for input. Eoin mentioned getting experienced Schools O people to deliver courses. CI may require CI certified tutors. EB suggested asking teachers to run courses.

<EB left meeting>

Sports capital grant application:

Submissions from committee members by Friday week

? air SI kit

? mini bus

? trailer

Fergal suggests air kit FB and SNR to discuss

ALL

<p>Officer positions at AGM</p> <p>– please let committee know</p>	<p>ALL</p>
<p>Trails office – our POCS,</p> <p>EB has a spreadsheet of POCs</p> <p>AC will cover south east</p> <p>Need guidelines on POC'S</p> <p>Main users are scout courses and</p> <p>Send on emails on POC trails office</p>	<p>AJ</p>
<p>AOB</p> <p>HP enquiry - EB to follow up</p>	
<p>Meeting ended at 23.16</p>	

Treasurer's Report

1. Sport Ireland has advised us that we will receive grant funding of €45,000 for 2017.

This is the same as the amount for 2016 and a slight increase on 2015. We were asked to re-submit a revised budget based on this grant amount. This required some small adjustments to the 2017 budget that was submitted with the grant application in October. All Committee members were notified of the adjustments on 23 January. The Google Drive spreadsheets showing actual expenditure and budget amounts have been updated accordingly. The grant funding itself has not yet been received but I expect it to in the next fortnight.

2. The accounts for 2016 are almost completed. There is one outstanding payment that needs to be made. Once this has been made I will arrange for the accounts to be audited. At present, we have a deficit of €1,853 for 2016. This is likely to change, but hopefully not significantly, following the outstanding payment and audit.

3. Following my attendance at a meeting in the Department of Transport, Tourism and Sport regarding quotas on the boards of NGBs, I wrote a submission to Sport Ireland outlining the IOA's stance on the involvement of women in orienteering. This was submitted to Sport Ireland on 24 th January.

4. Expenditure to date in 2017 has been low, but that is usual for this time of year. I would like to note that we paid the IOF affiliation fee of over €2,700. This fee has increased by 86% since I took over as Treasurer.

Brief Junior report.

- good few juniors attending the Armagh weekend
- planning for upcoming time trial + training in Phoenix Pk
- starting to put together IJS relay teams for JK (may need Aine's help)
- preliminary entries made for JWOC and EYOC
- team manager identified for EYOC but not so far for JWOC (or JHI). JWOC needs to be sorted soon.
- need new gear for EYOC / JWOC. Reasonable quote obtained from Siven. This will involve a slight change in the style of the gear. Would like to discuss briefly. Important we have consistency between all teams.
- thanks to Sarah for her work sorting the accounts (not easy!)

- fund raising race coming up (sprint at Massey's wood) day before Leinsters
- therefore can some other group take on a fund raising event (e.g table quiz) at IOC?

following request by GEN at TCD event this morning

They are doing Leinster Champs. Keen to have tea / coffee afterwards especially as the start is along way up the valley on an unpaved road. They would provide hot water and tents but required some group to organise food, cakes, administer the sales etc. So in summary there are now 3 fund raising possibilities:

- Massey's sprint (juniors already committed)
- Leinster's
- IOC

We should try to fill the gaps.

Mapping report:

- 1) Updated list of maps to send to clubs - see previous mail;
- 2) Need for map registration ID to be included in all future fixtures - can we agree and minute this?
- 3) List of Coillte maps - still in progress;
- 4) Requests for more LIDAR funding - no response from Pat Healy, a couple of clubs have requested some but the areas are small. Will email clubs in conjunction with Item 1. Also, Barry Dalby of EastWestMapping mentioned his new maps will be based on LIDAR. Is it worth asking him to share the data? Not sure if detail will be enough for us but it seems a shame for areas to be flown twice;
- 5) Paul's Proposal - we currently have €5,942 of an unclaimed mapping grant from 2010. It was meant for LIDAR but doesn't specifically need to be spent on it. Paul has proposed that we offer clubs a small contribution to encourage each to update an old map. Given that the sum isn't huge, this would be preferable to commissioning a full new map.

From the map register analysis, there are 38 maps belonging to 12 clubs which haven't been used since 2014. Of course as already mentioned I wouldn't expect this to be the full picture but it's a start. If all 12 requested funding, this would equate to roughly €620 per club assuming a 25pc contribution, or €740 per club with a 50pc contribution. The committee can decide but I would suggest keeping it broad and simply stating the facts to the clubs - i.e. 6k to be spent with X% contribution required. Clubs can propose one or two maps to be updated. If we set a month's deadline then we can analyse the responses and decide how much each club should get. Maybe allow clubs six months to draw down the funding? I would also mention that if a club cannot meet the X% contribution, they should still apply and their proposal will be judged on merit (I'm thinking purely of the university clubs here).

What do you think?

Many thanks,

Stuart

Technical Report

IOC 2017

Paul, Finn, and I met Frank Ryan, Martin Flynn, and Padraig Higgins on 9 Jan in Galway. Their plans are well underway and information is now available on the event website and entries are open. They were having difficulty in recruiting a Controller for the Relays and we have arranged for John McCullough to take on this role. The IOA will pay his expenses, estimated at E300, and this will be covered by the Subvention budget. I am proposing offering WEGO a subvention payment of E1,500 subject to the requirements of Guideline 10.

Long Distance or 'Classic Guideline

The revision of Guideline 1 has been under discussion by the Technical Sub-Committee and several other interested parties for the past year and to bring the discussion to a conclusion, a meeting is being held at the Maldron Hotel, Newlands Cross, next Saturday afternoon. If you have an interest in the topic you will be very welcome. It starts at 2pm. Assuming that we reach a conclusion the revised Guideline will be put to the Committee for approval at the next meeting.

Controller of Technical Standards

Just to give notice I am retiring from the position at the next AGM after 10 years. A replacement will obviously be needed and if you have any suggestions of people who might be interested please let either Paul or me know.

Rule Changes - R10.1 Entries

Introduced a rule for C2 Championship events where no 'late' entries shall be accepted after the closing date. The closing date for these competitions is changed from not more than 14 days to not more than 21.

Rule Changes R10.2 Start Times and Starting Order

Provides guidance on the preparation of start lists and the starting order, Minimum start intervals for C2 events to be 3 minutes for the Long, 2 minutes for Middle, and 1 minute for Sprint. The Elites shall start consecutively with equal start intervals with no breaks.

Rule Changes R11 - R15 Fair Play, Complaints, Protests, Jury, and Appeals

Guideline Change - Guideline 9 Complaints, Protests, Jury, and Appeals

Introduces a section on the principle of 'Fair Play'. Brings the process of Complaints etc. into line with current international practice. Forms for Complaints and Protests are now available on the IOA website.

Guideline Change - Guideline 2 Irish Middle Distance Championships

Paragraphs were introduced on Risk Assessment, Start Time allocation, and Late Starts. A few of the older age classes were re-allocated to different courses. As a guide for Planners the assumed winner's running speeds are now included to assist in the calculation of course lengths to meet the recommended winning times on each course. A Risk Assessment Form is now available on the IOA website.

Regards

Harold