

Irish Orienteering Association

Annual General Meeting - 2nd May 2004

Location: The Strand Bar, Inch, Co. Kerry.

Attendance: Dave Weston (Setanta), John Casey (Ajax), Claire Nutall (LeeO), Mary Kingston (LeeO), Ed Niland (Ajax), Niall Burke(CorkO), Brendan O'Brien (Ajax), Marcus Geoghegan (Ajax), Peter Kernan (Ajax), John McCullough (3ROC), Martin Flynn (Ajax), Jean Mullan (3ROC), Toni O'Donovan (CorkO), Bob Pinker (CorkO), Bernard Creedon (CorkO), Niamh O'Boyle (DUO), Niall McAlinden (DUO), Stuart Scott (DUO), Barry Cormack (DUO), Neil Dobbs (WatO), Andrew Quin (3ROC), Jean O'Neill (Fingal), John O'Callaghan (BOC), Fergal Buckley (KerryO)

Apologies: Frank Ryan (WEGO), Brendan Delaney (DFO), Mick Kellet (GEN), Mary Healy (GEN)

Minutes of Previous Meeting: Agreed

Matters Arising: None

Officers Reports

Chairman - Presented at meeting (appended below)

Treasurer - Presented at meeting (appended below)

Fixtures Secretary - Presented at meeting (appended below)

Mapping Officer - Presented at meeting (appended below). The Mapping Officer further reported that he wished to restart the 'Map of the Year' awards. Following a query regarding the advances in quality of laser printing maps, the Mapping Officer informed the meeting that they are two companies in the UK who take OCAD files and print same for £1 (stirling) per map. Pat Healy (CNOC) may also offer a service and this will be investigated further.

High Performance Officer - The report was not available at the meeting but has been appended below as a post meeting note. A synopsis of the report was verbally presented at the meeting. It was also noted that Ireland will be represented for the first time at the World Trial-O Championships being held in Sweden this year.

Junior Affairs Officer - No report was presented to the meeting. The report has been appended below as a post meeting note.

Technical Officer - The Technical Officer was seconded onto the executive committee during the past term. The Technical Officer set the objectives for the coming year as follows - to update the IOA rules and guidelines and to update the controllers list. To this end a Controllers Conference is to be convened, most likely in association with the VHI in September. It was generally felt that the IOA rules and guidelines needed updated in order to reflect new forms of the sport (Ski-O, Mountainbike-O and Trial-O).

Coaching Officer - Presented at meeting (appended below)

Motions

The following two motions were put to the meeting along with the appended explanations.

1: That the executive are empowered to convert the association into a "Company Limited by Guarantee".

Explanation

A company limited by guarantee is an alternative type of incorporation used primarily for non-profit organisations that require corporate status. A guarantee company does not have a share capital, but has members who are guarantors instead of shareholders. The guarantors give

an undertaking to contribute a nominal amount towards the winding up of the company in the event of a shortfall upon cessation of business. It cannot distribute its profits to its members, and is therefore eligible to apply for charitable status if necessary.

Common uses of guarantee companies include clubs, membership organisations, sports associations and charities.

The reason for this change is to give the executive and the members a degree of protection against liability. Under the current arrangement should the IOA be exposed to liability that is not covered by the insurance then individual members of the executive and/or of the association are jointly and severally liable.

For further details see:

<http://www.mwcdsa.ie/docs/s6.doc> or http://www.international-reports.com/aformacompany/limited_by_guarantee/limited_by_guarantee_notes.htm

This motion was passed.

2: The system of registration fees and levies will be abolished and replaced with a system of registration fees only. Only clubs which have paid their registration fee to the IOA fixtures secretary will have their event covered by IOA insurance. The registration fee must be paid in advance of the event. This new system will apply for all events registered from 1 Nov 2004 onwards. Only clubs that are affiliated to the IOA can have their events registered. The schedule of event registration fees will be as follows:

- o championship events (MOC, COC, LOC, IOC Classic and IOC Relays along with any other subsequent event that is given the title "Irish/Munster/Leinster/Connaught Championship"): €100 each
- o Leinster League events: €70 each
- o All other local events:
 - § €35 per event
 - § where a club registers more than ten events in a year (from 1/1/XX to 31/12/XX) then all events in excess of 10 will be charged €20 per event.

Explanation

Insurance costs have increased by over 300% in the past number of years and are currently paying nearly €13,000 per annum. Traditionally levies and affiliation fees have covered this cost but this no longer the case. While a significant reduction is expected for 2004/05 in insurance costs the situation does highlight how precarious the finances of the sport really are and provides us with an opportunity to restructure.

Comments were invited on a number of options that were put to all clubs. While there was not unanimous agreement, the proposed solution does represent the majority of responses. The executive is attempting to redress this imbalance in funding while at the same time remove some of the more cumbersome aspects of the current levy system and have as small an impact as possible on the running of the sport. The current affiliation fees will remain unchanged.

An other option would be to scale back other activities (junior & senior squad funding, mapping funding, TIO funding...). This is difficult as the conditions of out grant from the Irish Sports Council require that parts of the grants be spent on specific activities which reduces our flexibility in that regard. Alternatively the IOA could use up its cash resources - this would not be an option that the exec would be prepared to stand over for a number of reasons:

- the cash fund that has been built up gives the organisation a degree of financial stability, if this stability did not exist then the IOA would not be in a position to sanction once off expenditure (e.g. Nat O Day materials, Fixture List Printing)
- the cash fund will not last for ever and with falling grants from the Sports Council the funds will be eaten into in a short period of time.
- the cash fund should be used for the purposes of purchasing items that are long lasting in nature e.g. map printing equipment, SI equipment that can be used by all orienteers in the future
- should the cash fund be used up it is not clear who is liable for any over-runs; the clubs or the members of the executive. If the members of the executive are personally liable then it is difficult to see how future executives will be formed, this fund is necessary to protect the exec and the clubs from the vagaries of unlimited liability (even if the IOA was incorporated there are strict rules on trading while insolvent with the directors being potentially liable for any loss suffered). - see earlier motion.

The following is a table of the progression of insurance costs over the past 4 years

| 2000 | 2001 | 2002 | 2003 |
|------------------------------|-------------------|----------------------|----------------------|
| Insurance Affiliation Levies | | | |
| Surplus/(Deficit) | | | 4,7213,5483,2282,055 |
| 511336482238773 | 618835562968(336) | 1267927652635(7,279) | |

Insurance costs for 2004/05 are expected to be €7,000, affiliation fees will be no greater than 2003, leaving a shortfall of €4,300 (€7000 less €2,700)

Thus any system that involves the replacement of levies will involve designing an option that will result in the raising of nearly €4,300 per annum for events to cover insurance costs.

The IOA clubs run approx 130 events per year (based on a review of event lists), the vast majority are small local events. Thus the following system is proposed.

- in order for an event to be covered by the IOA insurance it must be registered with the IOA fixtures secretary and run by an IOA affiliated club
- events will not be covered by insurance until the registration fee is paid, registration fees must be paid in advance
- there will be no event levies
- the following scale of fees will apply:
 - o championship events (MOC, COC, LOC, IOC Classic and IOC Relays along with any other subsequent event that is given the title "Irish/Munster/Leinster/Connaught Championship"): €100 each
 - o Leinster League events: €70 each
 - o All other local events:

§ €35 per event
§ where a club registers more than ten events in a year (from 1/1/XX to 31/12/XX) then all events in excess of 10 will be charged €20 per event.

| | |
|------------------------------|--------|
| Expected income | |
| - 5 championship events | €500 |
| - 8 LL events | €560 |
| - 100 local events (avg €30) | €3000 |
| - Total | €4,060 |

A discussion took place on this motion and an amendment to the wording was proposed. Instead of the words "1 nov 2004 onwards" the words "a date to be decided by the IOA executive" be used instead.

This motion was passed.

The following new motion was then put to the meeting.

The system of registration fees and levies will be abolished and replaced with a system of registration fees only. Only clubs which have paid their registration fee to the IOA fixtures secretary will have their event covered by IOA insurance. The registration fee must be paid in advance of the event. This new system will apply for all events registered from a date to be decided by the IOA executive. Only clubs that are affiliated to the IOA can have their events registered. The schedule of event registration fees will be as follows:

- o championship events (MOC, COC, LOC, IOC Classic and IOC Relays along with any other subsequent event that is given the title "Irish/Munster/Leinster/Connaught Championship"): €100 each
- o Leinster League events: €70 each
- o All other local events:

§ €35 per event
§ where a club registers more than ten events in a year (from 1/1/XX to 31/12/XX) then all events in excess of 10 will be charged €20 per event.

This motion was passed.

A further motion was proposed at the meeting

The executive are empowered to approve doping regulations as issued by the appropriate authorative bodies.

The meeting agreed in a vote to waive their right to adequate notice of this motion as laid out in the IOA constitution. The above motion was then passed.

Election of Officers

The folowing officials were elected
Chairperson - Dave Weston
Secretary - vacant
Treasurer - John Casey
Fixtures - Fergal Buckley
Mapping - Marcus Geoghegan
High Performance - Brendan O'Brien
Juniors - Mary Healy

Technical - Trina Cleary
Coaching - Mick Kellet
PRO - vacant
Development - vacant

Appointment of Auditors

The services of Bryan and Walters were retained.

Announcement of annual awards

Silva Trophy - Mary Healy

Mactire Trophy - no nominations received

Silva Award - all nominations were ineligible

AOB

It was felt that a defined list of events that could constitute an Irish Championship Event be made.
Jean Mullan represented the IOA at the Irish Ecumenical Service for Sport.

Irish Orienteering Association

Annual General Meeting 2nd May 2004

Chairman's Address

I would like to welcome everyone to this year's AGM. Last year was a successful one for orienteering in Ireland, with more events being run and greater numbers participating in our sport.

The Strategic Plan for 2000 to 2003 has run its course and I would like to review some of the main objectives and achievements. A new Strategic Plan will have to be drawn up to chart our course over the next three years where we need to evaluate our progress to date and set realistic and achievable goals.

Review of Strategic Plan

Strengthening the Foundations – Promoting Orienteering

The IOA has continued to promote orienteering as an activity to be enjoyed by all. Publicity material has been sent to all Clubs for distribution along with national lists of events. A big drive was made this year in marketing Go Orienteering Day on 7th September last year with mixed results. A report on Go Orienteering Day was circulated on the IOA egroup. The IOA does not propose to run this event this year as it is felt that the benefits do not justify the effort and costs involved. All forms of orienteering have been encouraged by the IOA. Apart from the standard foot orienteering, events in mountain-bike orienteering, trial orienteering and regaining have been held in Ireland over the last year. Ireland has been represented in world competition in foot-o, mtb-o and ski-o over the last year, and will be represented in the forthcoming trial-o world championships in Sweden later this year for the first time ever.

The IOA has continued to promote the sport through the use of the web and email. The IOA continues to support 'The Irish Orienter' newsletter and further facilitates internal communication through the use of the IOA egroup.

The IOA has continued to encourage the production of orienteering maps. Grants were given for the purchase of high quality photogrammetric plots. Other grants are being provided to clubs in upgrading orienteering computer aided drawing packages and the purchase of printing hardware, in our continued desire to improve map quality. The IOA has not yet formalised the map register.

The IOA has not yet developed a conservation policy and land access strategy.

Strengthening the Foundations - Local Development

The IOA is encouraging the formation of new clubs by structuring affiliation fees to aid new clubs.

The accreditation and approval of Outdoor Education Centres orienteering courses and staff has not progressed from last year. A resource pack to encourage OEC participants to join orienteering clubs has not yet been developed.

Strengthening the Foundations - Development of Orienteering Skills

The IOA is continuing to develop a coaching programme and will revise to reflect the NCTC implementation manual.

The IOA has not made a coach training needs analysis.

The IOA has adopted the Spots Councils Code of Ethics in Sport.

Strengthening the Foundations - Safety

The IOA continues to promote a strong culture of safety and highlight its importance. A controller's course was run last year and a list of certified controllers has been published. IOA training programmes continue to incorporate first aid modules.

Increasing Participation at all Levels – Adult Participation

The IOA continues to encourage the development of orienteering within other organisations and encourage their members that orienteer to join orienteering clubs. The IOA also encourages these organisations to adopt the IOA standards with regard to event organisation, coaching and conduct.

To retain new orienteers, each competitor at an IOA event becomes a member of the IOA. Structured event formats and training are provided to progress beginners to a more competent level.

The IOA continues to develop orienteering at Third Level institutions. The IOA are providing a coach to the World Student Orienteering Champs this year. Two new university clubs have been formed over the last year.

An Irish trial-o championship was held in Northern Ireland last year. There was a trial-o event in Roscommon which was run in association with the Irish Wheelchair Association.

Increasing Participation at all Levels – Junior Participation

The IOA lays great emphasis on junior coaching and regularly runs junior training camps. The IOA has funded school orienteering maps. An Irish School Championship was run last year and the IOA supports regional school associations.

The IOA is implementing the Code of Ethics and Good Practice for Children in Sport.

The IOA will publish its policy on this later this year and provide training to the relevant club officers on its implementation.

Support the Goal of Making Orienteering an Olympic Sport

The IOA supports the International Orienteering Federation in their attempt to get Park – O and Ski-O introduced as Olympic sports. No national park-O champs have yet taken place.

Improving Performance at National and International Level – Competitions in Ireland

The IOA promotes the following structure of events: local event, local league event, provincial and national events, international events.

The IOA monitors levels of participation in competitive orienteering and promotes increased activity.

The IOA encourages alternative forms of orienteering to the standard foot-O. A series of mtb-o events are being held this year and Ireland was represented at the world mtb-o championships and at world ranking events. An Irish trial-O champs was held and Ireland will be represented at the world trail-O championships this year.

The IOA continues to run controller courses to increase the standard of event management.

The IOA has invested in international standard electronic timing equipment and has provided grants for clubs to update their event management software.

No world ranking events were run last year.

Improving Performance at National and International Level – High Performance Orienteering

The IOA through its elite performance officer continues to assess and develop the national squad and provides mentoring, coaching and training.

The IOA continues to make a grant available for participants to go to the Swedish O-Ringen clinics

The IOA continues to prepare elite athletes for major competition by organising relevant training camps abroad. Annual plans for elite training and international competitions are prepared and submitted to the ISC.

The IOA has adopted the Sport Council's anti-doping policy and attempts to make all orienteers aware of their responsibilities in this regard.

Implementation of Strategic Plan

The new structures within the IOA have worked well and streamlined the organisation. With executive officers having the authority to carry out their duties without constant referral to committees.

The new strategic plan will be based on the success of the existing plan, and it is hoped to hold a workshop on this later this year. The existing document would be reviewed and key strategies and realistic targets agreed. Redrafting would then follow and after wider consultation the new Strategic plan would then need to be approved by the IOA membership.

Over the last year, the IOA has made submissions to the Irish Sports Council, the Federation of Irish Sports, Sports Campus Ireland and Coillte over the last year. We look forward to increased co-operation with these bodies over the coming year.

I would like to thank the current executive for the commitment and hard work over the last year. I would also like to thank all those who organised events, planned, controlled, made and drew maps, coached and those who contributed to the sport in other ways over the last year. Orienteering relies on such volunteers and we should all be grateful for their efforts. Many thanks.

Dave Weston
Executive Chairperson.



*Irish Orienteering
Association*



Annual Accounts for the Year Ended 31/12/2003

- 1: The Irish Orienteering Association – What we do?
- 2: Statement of Responsibility
- 3: Risk Management
- 4: Current List of Officers for 2003
- 5: Accounting Policies
- 6: Financial Statements and Notes

1: The Irish Orienteering Association – What we do?

The IOA is the national governing body for orienteering in Ireland. It represents over 20 clubs and acts as the co-ordinating body to ensure the development of orienteering at a local, national and international level. The IOA is in turn affiliated to the International Orienteering Federation which oversees orienteering globally.

The IOA selects and funds teams to compete at senior, junior and veteran classes to represent Ireland at international competition. The IOA enjoys close links with the Northern Ireland Orienteering Association (NIOA) resulting in athletes from the whole island of Ireland having the option to compete on a world stage.

The IOA executive is made up of a number of officers who are elected at the AGM for a 1-year term. The officers are members of the constituent clubs. The executive is comprised of the following: Chairman, Treasurer, Secretary, PRO, Coaching, Junior Officer, Senior/High Performance Director, Mapping Officer, Technical Officer, Children's Officer, Development Officer and Fixtures Secretary. The rules detailing the governance of the IOA are laid out in its constitution which is available on <http://orienteering.ie/reference/const.html>

Orienteering may take many forms, such as Foot Orienteering, Mountain Bike Orienteering, Ski-Orienteering, and Trail Orienteering. Foot Orienteering is the predominant form practised in Ireland.

2: Statement of Responsibility

The Irish Orienteering Association is fully committed to safeguarding the well being of its members. Every individual in the IOA should at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the association and the guidelines contained in the 'Code of Ethics and Good Practice for Children's Sport in Ireland'.

The Association shall be responsible for the:

- Representation of Ireland in the International Orienteering Federation.
- Selection of teams to represent Ireland at International Orienteering events.
- Organisation of Irish Championship events in co-operation with the Northern Ireland Orienteering Association.
- Development, publication and administration of rules of orienteering appropriate to the needs of orienteering in Ireland.
- Promotion of the sport of orienteering.
- Compliance with any directives and standards of the International Orienteering Federation.
- Compliance with statutory regulations and obligations relating to National Governing Sports Bodies.
- Liaison and co-operation with the National Coaching and Training Center, the

Irish Sports Council, the Olympic Council of Ireland, and with other government departments and sports agencies as necessary.

- Co-ordination of the activities of regional councils.
- Insurance of the participants and the organisers of orienteering events registered in accordance with the Rules of Orienteering.
- Development, publication and administration of byelaws as necessary for the proper running of the affairs of the Association.
- Development of the sport so that anyone, regardless of physical, social or other conditions, can participate.
- Preservation of the environment in which orienteering takes place.
- Maintenance of access to orienteering areas.
- Maintenance of a register of completed and incomplete orienteering maps.
- Prohibition of Doping. The IOA declares that doping is prohibited and the provisions of the International Olympic Council Medical Code apply, subject to any necessary changes, to all persons and competitors under the jurisdiction of the Association and its members.
- Development and maintenance of a spirit of co-operation with the NIOA. It is agreed between the IOA and NIOA that both associations will act autonomously but will co-operate and consult on all matters common to the development of the sport. This co-operation shall extend to the staging of major domestic events, coaching schemes, mapping, and the appointment of event officials. The IOA, however, shall administer Irish teams that compete in the international competitions to which it receives invitations.

The executive is responsible for the preparation of the financial statements, the selection of suitable accounting policies and their consistent application, the making of judgements that are reasonable and prudent and for the system of internal controls. These procedures which are reviewed on a periodic basis provide an ongoing process for identifying, evaluating and managing the significant risks faced by the association.

3: Risk Management

The executive constantly identifies, evaluates and estimates the risks that the association is faced with. The significant risks are managed primarily through the purchase of appropriate insurance. Risk management is by far the single biggest expense of the IOA. The IOA has responsibility through its constitution regarding the insurance of the participants and the organisers of orienteering events registered in accordance with the Rules of Orienteering. This is achieved through a 3rd party public liability policy which is organised by the IOA whereby all fully paid affiliated clubs are indemnified in the event of a 3rd party suing the organisers of an orienteering event.

4: Current List of Officers for 2003

| Position | Name |
|----------------------------------------------------------------------------|-------------------|
| (1) Chairperson, | Dave Weston |
| (2) Honorary Secretary, | Michael Pfung* |
| (3) Honorary Treasurer, | John Casey |
| (4) Mapping Registrar, | Marcus Gheoghegan |
| (5) Fixtures Secretary | Fergal Buckley |
| (6) Controller of Technical Standards, | Triona Cleary ** |
| (7) Director of High Performance | Brendan O'Brien |
| (8) Junior Representative Orienteering and National Children's Officer, | Mary Healy |
| (9) Public Relations Officer | Paul Dunne* |
| (10) Director of Coaching and Training, | Mick Kellett |
| (11) Development Officer. | Vacant |

* resigned during year, position left vacant

** co-opted during year

5: Accounting Policies

Convention:

The Financial Statements are prepared under the historical cost convention and in accordance with applicable accounting standards as issued by the ASB. The accounting policies detailed below have been applied consistently in dealing with items that are considered material in relation to the associations financial statements. The executive is satisfied that at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements.

Basis of consolidation:

The IOA does not have any subsidiary or associate entities. The clubs that the IOA represents and governs have not been included in the financial statements, while the IOA represents and governs the clubs it does not have either dominant or significant influence over the running of any individual club.

Income:

The Grant from the Irish Sports Council represents the annual allocation of funds from the ISC and is recognised in the year that the grant relates to.

TIO (The Irish Orienteer) is a magazine that is produced by John McCullough. The IOA part funds its publication by covering its printing costs. Some of these costs are subsequently reimbursed by the TIO and as such is considered income from the IOA's perspective. This income is recognised based on the date of the magazine's publication. All other income is recognised when received.

Tangible Fixed Assets:

Tangible Fixed Assets are stated at cost less accumulated depreciation. Depreciation is calculated to write off the cost of an asset over its estimated useful life. The IOA does not have any buildings or property. Its assets consist of computer equipment and timing equipment. This equipment is written off over a 3-year period to a nil realisable value.

All of the computer equipment and timing equipment owned by the IOA is more than 3 years old hence no entry on the balance in respect of tangible fixed assets.

The IOA also purchase smaller items such as first aid kits, tents for international competition, team gear these are expensed in the year incurred even though they may be used over a number of years. This is deemed acceptable as the amounts involved are small and it can be difficult to determine how long some of these items will last hence a one year time period is most prudent.

Expenses

Expenses are recognised when incurred and are matched against the relevant income where appropriate.

Related Parties

Transactions between the IOA and its affiliated clubs or members of affiliated clubs are not deemed to be related parties under FRS 8 Related Party Transactions. In any case where such transactions did take place, it was at arms length and on normal commercial terms.

Irish Orienteering Association

Annual General Meeting 2nd May 2004

Fixtures Secretary's Report

First of all I'd like to welcome everyone to this wonderful county. It's been 5 years since the last Irish Championships in Kerry, that time it was Crohane Mountain in Glenflesk, and I think everyone will admit that though the terrain this time is completely different, it's been no less technically difficult and physically challenging.

My first 12 months on the IOA executive in the role of fixtures secretary have just come to an end. It's been an encouraging 12 months, we have seen many developments on the fixtures front. These have been led by the energy of the Leinster Council in revamping the Leinster League system. From my viewpoint, it seems to have been an unqualified success, the two shorter league series have made for closer competition and more rivalry!

All in all, we have seen an increase in events over the past year. Some people may mark this as unsustainable given our small population base. But I take the view that it is only healthy to give people every opportunity to orienteer. In Leinster, by taking the balanced approach of limiting high quality and high effort events to maps that justify such effort, we can have many more small local events with more limited courses that require much less manpower. Such an approach at least should allow everyone to get a run every Sunday, and hopefully can lead to holding Saturday events, perhaps even a small Saturday League?

One thing that I take special interest in, and that I'd like to see the Fixtures Secretary focusing on over the next 12 months, is seeing more development of non-standard events. I use this to describe everything from Night-O's to Mtb-O's. I hope the Leinster Mtb-O League will become an annual affair, and we can move to establish an Irish Mtb-O Championships. Similarly I'd like to see some development on the Trail-O front, with again an annual Irish Trail-O Championships an objective.

I'd like to see the Irish Championships formally becoming a 3 day event, with the proper creation of an Irish Sprint and/or Middle-distance Championships. We should be holding championships in all 3 WOC disciplines and relays. As a country, we also need to have one or more multi-day competitions on a yearly basis. With this in mind, the IOC should stick to the May Bank Holiday weekend over future years.

SportIdent should now be an integral part of our events. It's use is no great extra effort, and the benefits are substantial. I hope event organisers will ensure the equipment is in constant use from now on. Remember it doesn't need to be a large event to use SI. I'd like to take this opportunity to thank Nigel Campbell-Crawford for recently taking over the management of the SI system and the work he's put in since then.

I'm sure some people noticed that the Info-Line has been out of action recently. Fortunately, we have just got the system upgraded which removes the need to have someone hosting the phone line and the disruption caused every time it has to be moved. Everyone should remember the number 1890 923490 and 01 4980013. Incidentally, often it's cheaper to call the 01 number from mobiles, maybe you should store it!

Finally to the fixtures system itself. I do hope everyone will support the motion to be put before them concerning event registration. The current system is very cumbersome. It needs to be streamlined to ensure more efficient fixtures registration. It also needs to be clear exactly when an event becomes covered by IOA insurance and the requirements that have to be met for that to happen. Ultimately the IOA and it's executive are liable, so the new system is in everyone's best interests!

Fergal Buckley
Fixtures Secretary

Irish Orienteering Association

Income and Expenditure Account 31/12/2003

| Income | | 2002 € | 2002 € | 2003 € | 2003 € |
|--------------------------------------------|---------|---------------|---------------|---------------|---------------|
| Irish Sports Council | | | | | |
| Grant | Note 1 | 29,348 | | 34,050 | |
| Carding Scheme | Note 2 | <u>12,654</u> | 42,002 | <u>3,200</u> | 37,250 |
| Clubs | | | | | |
| Affiliation | Note 3 | 3,556 | | 2,765 | |
| Levies | Note 4 | 2,642 | | 2,463 | |
| Event Registration | Note 4 | 326 | | 172 | |
| Rental of e-cards | | <u>316</u> | 6,840 | <u>355</u> | 5,755 |
| TIO | | | | | |
| | Note 5 | | 2,220 | | 937 |
| Other income | | | | | |
| High Performance | Note 6 | 6,617 | | 3,629 | |
| Juniors | Note 7 | 10,231 | | 7,447 | |
| Bank Interest | | 77 | | 121 | |
| Coaching | | 820 | | 1,010 | |
| Sundry | Note 10 | <u>0</u> | 17,745 | <u>1,366</u> | 13,573 |
| Total Income | | | 68,807 | | 57,515 |
| Expenses | | | | | |
| Carding Scheme | Note 2 | | 12,654 | | 3,200 |
| High Performance | Note 6 | | 9,861 | | 12,313 |
| TIO | Note 5 | | 2,713 | | 1,737 |
| Public Relations, Printing and Advertising | | | 1,112 | | 1,504 |
| Juniors - training, JWOC, JHI | Note 7 | | 14,874 | | 15,706 |
| Coaching | | | 4,181 | | 2,643 |
| Mapping | | | 2,685 | | 0 |
| SI equipment | | | 228 | | 0 |
| Insurance | | | 6,188 | | 12,679 |
| IOF Affiliation | | | 1,718 | | 1,718 |
| World Ranking Event | | | 800 | | 0 |
| Schools & Development | | | 1,225 | | 0 |
| Admin | | | | | |
| Internet and Web Site Costs | | 325 | | 389 | |
| Audit Fee | | 600 | | 650 | |
| Secretary's Honorarium | | 1,900 | | 2,000 | |
| Bank Fees | | 43 | | 104 | |
| Expenses (postage, travel, meetings) | | <u>1,730</u> | 4,598 | <u>953</u> | 4,096 |
| Total Expenses | | | 62,837 | | 55,596 |
| Excess Income over Expenditure | | | <u>5,970</u> | | <u>1,919</u> |
| (Total Income less Total Expenses) | | | <u>5,970</u> | | <u>1,919</u> |

Signed on behalf of the IOA executive:
John Casey Dave Weston 02/05/04

Irish Orienteering Association

Balance Sheet 31/12/2003

| Assets | | 2002 € | 2003 € |
|-----------------------|--------|---------------|---------------|
| Cash | | 33,667 | 39,452 |
| Debtors | Note 8 | 9,324 | 9,513 |
| | | <u>42,991</u> | <u>48,965</u> |
| Liabilities | | | |
| Sundry Creditors | Note 9 | 6,756 | 10,811 |
| | | <u>36,235</u> | <u>38,154</u> |
| Represented By | | | |
| Balance @ 1/1/01 | | 30,265 | 36,235 |
| Surplus for year | | 5,970 | 1,919 |
| | | <u>36,235</u> | <u>38,154</u> |

Irish Orienteering Association

Cash Position of Association @ 31/12/03

| Current Account | 2002 € | 2003 € |
|---------------------------------------------------------------------------|---------------|---------------|
| Current Account @ start of year | 17,487 | 16,869 |
| Cash Received | 63,632 | 56,274 |
| Cash Payments | 64,250 | 50,610 |
| Current Account @ end of year | <u>16,869</u> | <u>22,533</u> |
| Deposit Account | | |
| Deposit Account @ start of year | 16,721 | 16,798 |
| Interest for period | 77 | 121 |
| Deposit Account @ end of year | <u>16,798</u> | <u>16,919</u> |
| Total Cash Balance at start of year | <u>34,208</u> | <u>33,667</u> |
| Total Cash Balance at end of year | <u>33,667</u> | <u>39,452</u> |
| Signed on behalf of the IOA executive: John Casey Dave Weston 02/05/04 | | |

Irish Orienteering Association

Notes To Accounts

1: Sports Council Grant

The amount from ISC represents €34,050 which was the association's full grant allocation for 2003.

The grant allocation for 2004 is €32,515

2: Carding Scheme

The IOA receives money from the Irish Sports Council which it distributes to the carded athletes.

The IOA has no discretion on the disbursement of these amounts. Our carded athletes for 2002 were:

John Feehan, Colm Rothery, Marcus Pinker, Aislinn Austin, Niamh O'Boyle and Sarah Browne.

The carded athletes for 2003 were Niamh O'Boyle and Sarah Browne

3 Affiliation Fees

The following is a list of the affiliated clubs

| | | | |
|-------|----------|---------|------|
| 3 ROC | CORK O | KERRY O | ULO |
| AJAX | DFO | LEE O | UCDO |
| BOC | DUO | MID NAV | WEGO |
| BVOC | FINGAL O | SET O | WATO |
| CNOC | GEN | GMIT | |

Affiliation fees ranged from €65 for new clubs to €200 for the larger clubs

4: Levies and Event Registration

The following amounts were received in 2003

| | Levies and Reg Fees |
|----------|---------------------|
| Leinster | 1,256 |
| Munster | 1,208 |
| Conaught | 171 |
| Total | <u>2,635</u> |

Broken down as follows

| | |
|----------|--------------|
| Levies | 2,463 |
| Reg Fees | 172 |
| | <u>2,635</u> |

5: TIO

The IOA has an arrangement with the TIO whereby the IOA covers the printing cost of the TIO and in turn is reimbursed by the TIO. The difference represents the subvention paid to the TIO and amounts paid for space in the magazine for IOA announcements.

Note 6 - High Performance - Costs of Competition

| | WOC | Gear | Total |
|--------------------------------------------|--------|-------|--------------|
| Amounts Received by IOA | 2,650 | 979 | 3,629 |
| Amounts Paid by IOA | | | |
| Entries, Accomodation etc | 11,030 | 1,283 | 12,313 |
| Shortfall | 8,380 | 304 | 8,684 |
| Budget Allocated | | | 9,700 |
| Remaining Budget - Carried Forward to 2004 | | | <u>1,016</u> |

Note 7 - Juniors - Costs of Competitons

| | Spring Cup | Junior Tour | JEC | JWOC | JHI | Fund Raising | Total |
|--------------------------------------------|---------------|----------------|-------|-------|-----|-----------------|--------|
| Amounts Received by IOA | 625 | 2,493 | 780 | 1,230 | | 2,319 | 7,447 |
| Amounts Paid by IOA | | | | | | | |
| Entries, Accomodation etc | 1,099 | 2,935 | 2,071 | 2,345 | 123 | 2,809 | 11,382 |
| | 474 | 442 | 1,291 | 1,115 | 123 | 490 | 3,935 |
| Budget Allocated | | | | | | | 8,260 |
| Available for disbursement | | | | | | | 4,325 |
| Grant to Juniors | | | | | | | 4,325 |
| Budget Remaining - carried forward to 2004 | | | | | | | 0 |

The general method of aiding junior competitors is that juniors pay a significant amount of their costs (travel, accomodation food) and get reimbursed some of those costs depending on the amount of funds that are avaiable at the end of the year and the relative cost of the various competitions

Total amount paid in respect of juniors was €1,382 in respect of competitions and €4325 of grants, this gives a total of €15,707

Note 8: Debtors

| | |
|--------------------------------|--------------|
| Amounts due to IOA at 31/12/02 | |
| ISC 25% of 2002 grant | 8,512 |
| TIO | 487 |
| Junior Fund raising | 514 |
| | <u>9,513</u> |

Note 9: Creditors

| | |
|----------------------------|--------------|
| Audit | 1250 |
| Juniors - Costs and Grants | 8455 |
| Advertising | 92 |
| Sundry | 114 |
| Development Provision | 1000 |
| | <u>10911</u> |

Note 10: Sundry Income

This Items relates to a sale of the IOA computer (over 5 years old and fully expensed in the accounts) for €300 and the partial release of the Development Provision of €1066 which was set up in 1999 but no payments in respect of this item are now likely.

Trial Balance IOA 31/12/02

Balance Sheet

| | Dr | Cr | Dr | Cr | Dr | Cr | Dr | Cr | Dr | Cr | Dr | Cr | Dr | Cr | Dr | Cr | Dr | Cr | | | |
|--------------------|------------------|-------|-----------------|------|---------------|----|---------------|----|-----------------|----|-------------------|------|-----------------|----|------------|----|-----------------|----|---------------|-------|--|
| | Opening Balances | | Reverse Opening | | Bank Receipts | | Bank Payments | | Deposit Account | | Closing Creditors | | Closing Debtors | | Misc entry | | Profit and Loss | | Balance Sheet | | |
| Assets | | | | | | | | | | | | | | | | | | | | | |
| Current Account | 16869 | | | | 56139 | | 50610 | | | | | | | | 135 | | | | 22533 | | |
| Deposit Account | 16798 | | | | | | | | 121 | | | | | | | | | | 16919 | | |
| Debtors | 9324 | | | 9324 | | | | | | | | 9513 | | | | | | | 9513 | | |
| Liabilities | | | | | | | | | | | | | | | | | | | | | |
| Creditors | | 6756 | 6756 | | | | | | | | 10811 | | | | | | | | | 10811 | |
| Capital | | 36235 | | | | | | | | | | | | | | | | | | 38154 | |

Profit And Loss Account

Income

Irish Sports Council

| | | | | | | | | | | | | | | | | | | | |
|----------------|--|------|--|-------|--|--|--|--|--|--|------|--|--|--|--|--|--|--|-------|
| Grant | | 7337 | | 32875 | | | | | | | 8512 | | | | | | | | 34050 |
| Carding Scheme | | 875 | | 4075 | | | | | | | | | | | | | | | 3200 |

Clubs

| | | | | | | | | | | | | | | | | | | | |
|--------------------|--|--|--|------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|------|
| Affiliation | | | | 2765 | | | | | | | | | | | | | | | 2765 |
| Levies | | | | 2463 | | | | | | | | | | | | | | | 2463 |
| Event Registration | | | | 172 | | | | | | | | | | | | | | | 172 |
| Rental of e-cards | | | | 355 | | | | | | | | | | | | | | | 355 |

| | | | | | | | | | | | | | | | | | | | |
|------------|--|------|--|------|--|--|--|--|--|--|-----|--|--|--|--|--|--|--|-----|
| TIO | | 1112 | | 1562 | | | | | | | 487 | | | | | | | | 937 |
|------------|--|------|--|------|--|--|--|--|--|--|-----|--|--|--|--|--|--|--|-----|

Other income

| | | | | | | | | | | | | | | | | | | | |
|---------------------------|--|--|--|------|--|--|--|--|-----|--|-----|--|--|------|--|--|--|--|------|
| High Performance | | | | 3629 | | | | | | | | | | | | | | | 3629 |
| Juniors | | | | 6933 | | | | | | | 514 | | | | | | | | 7447 |
| Bank Interest | | | | | | | | | 121 | | | | | | | | | | 121 |
| Coaching - courses | | | | 1010 | | | | | | | | | | | | | | | 1010 |
| Sundry - Sale of computer | | | | 300 | | | | | | | | | | 1066 | | | | | 1366 |

Expenses

| | | | | | | | | | | | | | | | | | | | |
|--------------------------------------------|--|--|-----|------|-------|--|--|--|--|------|--|--|--|------|-----|--|--|--|-------|
| Carding Scheme | | | 875 | | 4075 | | | | | | | | | | | | | | 3200 |
| High Performance | | | | | 12413 | | | | | | | | | | 100 | | | | 12313 |
| TIO | | | 585 | | 2322 | | | | | | | | | | | | | | 1737 |
| Public Relations, Printing and Advertising | | | | | 1412 | | | | | 92 | | | | | | | | | 1504 |
| Juniors - training, JWOC, JHI | | | | | 7251 | | | | | 8455 | | | | | | | | | 15706 |
| Juniors O-suits | | | | | | | | | | | | | | | | | | | 0 |
| Coaching | | | | | 2643 | | | | | | | | | | | | | | 2643 |
| Mapping | | | 650 | | 650 | | | | | | | | | | | | | | 0 |
| SI equipment | | | | | | | | | | | | | | | | | | | 0 |
| Insurance | | | | | 12679 | | | | | | | | | | | | | | 12679 |
| IOF Affiliation | | | | | 1718 | | | | | | | | | | | | | | 1718 |
| Strategic Plan | | | | | | | | | | | | | | | | | | | 0 |
| Admin | | | | | | | | | | | | | | | | | | | 0 |
| Internet and Web Site Costs | | | 25 | | 400 | | | | | 14 | | | | | | | | | 389 |
| Audit Fee | | | 600 | | | | | | | 1250 | | | | | | | | | 650 |
| IOF Congress - Delegate Subsidy | | | | | | | | | | | | | | | | | | | 0 |
| Secretary's Honorarium | | | | | 2000 | | | | | | | | | | | | | | 2000 |
| Bank Fees | | | | | 104 | | | | | | | | | | | | | | 104 |
| Expenses (postage, travel, meetings) | | | 730 | | 1718 | | | | | | | | | | 35 | | | | 953 |
| Sundry | | | | | | | | | | | | | | | | | | | 0 |
| Contra | | | | | | | | | | | | | | | | | | | 0 |
| WRE Subsidy | | | | | | | | | | | | | | | | | | | 0 |
| Schools & Development | | | | 1225 | 1225 | | | | | | | | | | | | | | 0 |
| Organisation and Dev 99 | | | | 2066 | | | | | | 1000 | | | | 1066 | | | | | 0 |

| | | | | | | | | | | | | | | | | | | | | |
|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|------------|--------------|--------------|-------------|-------------|------------|-------------|--------------|--------------|--------------|--------------|
| Total | 42991 | 42991 | 16080 | 16080 | 56139 | 56139 | 50610 | 50610 | 121 | 121 | 10811 | 10811 | 9513 | 9513 | 135 | 1201 | 55596 | 57515 | 48965 | 48965 |
|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|------------|--------------|--------------|-------------|-------------|------------|-------------|--------------|--------------|--------------|--------------|

Surplus

1919

Total

57515 57515

JUNIOR AFFAIRS OFFICER'S REPORT

1ST MAY, 2005

INTERNATIONAL COMPETITIONS

1. JWOC July '04 Gdansk, Poland. 3 competitors
2. JEC Oct '04 Epping, England. 4 competitors
3. SPRING CUP Mar '04 Hillerod, Denmark. 3 competitors

JUNIOR SQUAD TOUR 2004

Swedish O-Ringen July '04 Gothenburg, Sweden. 5 juniors / 7 adults

ELITE TIME TRIALS WEEKENDS

- Sept '04
- Feb '05

Terrain & Hill - 3Rock mountain, Ticknock, Co. Dublin.

Track - Belfield Athletic Track, Dublin 4.

- Coaching Workshops
- Cookery Classes
- Time Trials Rules posted on Junior website
- Results also on website

TRAINING WEEKENDS

1. Jun '04 Inch, Co. Kerry
2. Aug '04 Welsh 6-Day
3. Feb '05 Glendalough, Co. Wicklow.
4. International Events - Much Elite coaching is done here

CARDED ATHLETES

❖ Niamh O'Boyle (DUO/CNOC) - €1,600

- IOA policy is being drawn up re commitments, through the year, that must be met by carded juniors, in order to receive the money.

BAGPACKING

- Apr '05 Tesco, Stillorgan, Co. Dublin - €1,031
 - Subsidised Junior Squad Tour 2004 : food supplies & specially-designed T-shirts for Juniors.
 - O-Bottoms for all IOA Juniors at JHI.
 - Full O-Suits for new internationals.
 - Squad Jacket from Trimtex, Norway for all squad members. Bagpacking money paid for all IOA Juniors. Cost: €54 for all other Juniors - NIOA/Abroad.

SPONSORSHIP

Once again, **AIB Credit Card Services**, sponsored the JWOC team to the tune of €500. Team tracksuits from Trimtex, Norway, camping stools and specially-designed T-Shirts were bought.

FUNDING

Each Junior, who competed in an international event last year, received funding from IOA for each event that they travelled to. This was calculated, based on the costs incurred by each competitor. They each received roughly 70% of their total costs, i.e. flights, carhire, accommodation, food and, of course, **ALL** their entry fees were paid for them.

PTO....

PUB QUIZ

- Nov '04 Stillorgan Park Hotel, Co. Dublin - €918.

Proceeds to go towards funding JWOC2007 – Australia. Another pub quiz, to be held in Cork, is planned but we haven't, as yet, been able to pin down a date that is suitable.

CHILD PROTECTION POLICY

With the implementation of the new IOA Child Protection guidelines:

1. Every adult, who has any role (major or minor) to play with the Junior squad, must now first complete and return the required form, giving details of two people who can be contacted, as references.
2. Parents of every Junior will have to complete and return the required form, any time their child is involved in any activity with the Junior Squad/Team.

THANKS

| | |
|-----------------------|--------------------------------------------------------------------|
| Ed Niland (AJAX) | Selector - Irish Junior Coach - Core Squad Manager. |
| Ruth Lynam (CNOC) | Selector - Dublin Pub Quiz Co-Ordinator - general advice and help. |
| Bernie O'Boyle (CNOC) | Carhire/Flights internet research. |
| Olive Simonin (BOC) | JEC 2004 entry administration |
| Greg McCann (LVO) | Selector. |
| Niamh Lalor (GEN) | Webmaster. |

RESIGNATION

I resign at this AGM, after almost 4 years working with the Junior squad/teams. The role has grown enormously over this period – for the good of the Juniors. I need time to recharge my batteries and to get to know my family again. Hopefully, with whoever takes over from me, there will be continuity in the policies and activities initiated by me, for the Juniors and they will go from strength to strength. However, its now much too big a role for just one person. So, I recommend the following structure to be incorporated (see attachments).

MARY HEALY (GEN),
JUNIOR AFFAIRS OFFICER.

- ENDS -

To All,

Orienteering communications are primarily internal and highly effective. The recent updating of www.orienteering.ie has been well received. There are a number of electronic newsletters produced by orienteering clubs, which are well supported by club members.

I propose an electronic newsletter is produced by a discerning individual and distributed to all club secretaries, this newsletter will either be well supported with articles from interested contributors or it will discontinue. The present lack of a proper medium to discuss the technical aspects of orienteering, specifically SportIdent; the placing of control descriptions on OCAD maps and SportSoftware can be resolved with the distribution of this print free medium. I proposed this Orienteering Newsletter to the IOA Chairman in a previous E-Mail. I await developments.

We are limited by the unprecedented publicity garnered by Gaelic, Soccer and Rugby. However, there are regular fixture lists printed in The Evening Herald, The Irish Runner and other minor publications thanks to Ms Lindie Naughton. Previously a full colour article on orienteering was published in Fairplay Magazine. This publication went out of business. Sport Monthly TV promised to show a film on orienteering in 2004, this did not occur. RTE1 Outside Broadcasting and the Irish Examiner contacted me, they wanted to interview celebrities. Recently both media informed me they would return to orienteering 'when they could do it justice'. I suggest a young person with an interest in journalism as a career is appointed in future.

In summary we have a vibrant and developing sport. Recently the 1960 800m and 1964 double 800m/1500m Olympic Champion Peter Snell won the O/65 US Orienteering Championships at 66 years of age. This victory provides an indicator of the calibre of competitor attracted to our fast developing sport.

Finally the 2005 orienteering brochure has been well received with all ages and standards highlighted.

Paul Dunne

IOA Communications Officer