

APPENDIX D: REGISTRATION OF COMPETITIONS

(Introduced after 2002. Amended December 2013)

AD.1 GENERAL

All competitions organised by an IOA affiliated club must be registered with the IOA in accordance with Rule R2.2. The only exceptions will be club and squad training events where no entry fees are being charged, no results are published, and in the case of the former are limited to the members of the club.

One of the purposes of the registration process is the establishment of a properly structured fixture list for national, regional, and club competitions for the annual season starting on 1 August in each year.

To provide a complete record of orienteering competitions, clubs are required to publish the results in the results section of the IOA website.

The contents of this Appendix should be read in the context of Rule R2.2 Registration of Competitions

AD.2 REGISTRATION

Competitions of Category C1, C2, C3, and C4 status shall be registered with the IOA Fixtures Secretary using the Competition Registration Form that is available at <http://orienteering.ie/fixture/info> and should be sent by post to the address of the Fixtures Secretary available on the fixtures section of the website.

The schedule of registration fees is published on the fixtures section of the website together with payment instructions.

To assist in the establishment of national, regional and club fixture lists, applications for the registration of C3 and C4 competitions for the annual season starting on 1 August may be made from 1 June in that calendar year.

Provided the Competition Registration Form is completed correctly, the correct notice period is given, the competition complies with the Rules relating to the proximity of competitions, and the Club holds the IOA mapping and usage rights to the competition area, or have obtained the permission from the club or third party that does, the competition shall be approved by the Fixtures Secretary and added to the Fixtures List on the website.

The Fixtures Secretary has the discretion to accept applications that do not conform to the notice Rules although late registrations will be liable for Late Registration Surcharges.

AD.3 APPEALS

If an application for the registration of a competition is rejected by the Fixtures Secretary the club will be notified within 14 days of its receipt and the reasons for this. The club may appeal this decision with the IOA Executive Committee.

AD.4 RESULTS

The results of all registered competitions shall be published on the results section of the IOA website and can be uploaded by following the instructions at www.orienteering.ie/result