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This letter is being sent to the secretaries of all Irish Orienteering Association (IOA) affiliated orienteering clubs in order to solicit applications for IOA funding for club mapping projects. The mailing list used is from the clubs list on [www.orienteering.ie](http://www.orienteering.ie) as at Feb 25<sup>th</sup>, 2004.

Grants will be given by the IOA directly to clubs. The exact amount of money available depends on the applications received and other demands on IOA funds in 2004. The following is the order of preference for grants:

- ♦ Photogrammetry for championship-class areas
- ♦ OCAD software licenses & high quality colour printers
- ♦ Commercial map printing for championship events

Other aspects of orienteering map production, such as survey costs and non-commercial printing, will not be eligible for IOA funding in 2004. The reasons for this exclusion are mainly to do with difficulties encountered in previous years in properly defining what a valid expense actually is.

The reason for the inclusion of software licenses and printers is due to a specific provision of the Irish Sports Council grant to Irish Orienteering. It is possible that other mapping-related projects outside of the list above will be considered, but this is very unlikely.

Funds will only be released upon satisfactory completion of the project applied for; advance funding is not available. Detailed receipts from the commercial supplier must also be submitted before funds will be released.

The IOA is especially interested in suggestions for a new multi-club multi-area over-flight project as was done a few years ago. If you have any ideas about this please contact me as soon as possible.

In order to apply for IOA funding, please write to me or email me before March 31<sup>st</sup> 2004 with the following information:

- ♦ Club name and contact details of the mapping officer
- ♦ A brief description of the project(s) (approx 100 words or less per project); grid references must be given.
- ♦ The amount of money you are applying for
- ♦ Confirmation that the area in question is registered to the club

Note that grants will not be given to clubs who have allowed their IOA affiliation to lapse and/or who are not up-to-date with affiliation fees. IOA funds are very limited and are being rapidly eroded by rising insurance costs and problems receiving event levies from affiliated clubs, and that any funds available must be spread in an equitable manner across the entire country.

If you have any queries about this process please contact me before March 15<sup>th</sup> as I intend to send a copy of all requests for information/clarifications to all of the clubs that have received this letter.

Regards

Marcus Geoghegan

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