

NGB Budget Template 2012

Income

Irish Sports Council Core Grant
Irish Sports Council HP Grant
Irish Sports Council Women in Sport Grant
Irish Sports Council Carding Grant
Irish Sports Council Deferred Grant
Other Grants
Sponsorship
Deposit Interest Received
Affiliation Fees
HP Junior
Event Registration
Coaching
HP Senior
Map Registration
IOA Investment
Miscellaneous Income
Total Income

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
	€	€	€	€	€	€	€	€	€	€	€	€	€
		50,000											50,000
													-
													-
													-
													-
													-
													-
													-
	200		300		2,500			200					3,200
					1,000								1,000
					700			60			5,240		6,000
													-
													-
			40			15		30			15		100
			5,110										5,110
													-
	200	50,000	5,450	-	4,200	15	-	290	-	-	5,255	-	65,410

Expenditure

Salaries - Core
Employers PRSI - Core
Pensions
Staff Training (CPD)
Travel & Subsistence
Advertising
Insurance
Printing
Postage
Telephone
Courier
AGM
Rent & Rates
Bank Interest
Bank Charges
Audit & Accountancy
Professional Fees
Depreciation
Software & IT costs
International Competitions Non HP
Training Camps Non HP
Promotion
Major Event Submission

500	500	500	500	500	500	500	500	500	500	500	500	500	6,000
													-
													-
													-
													-
													-
							3,800						3,800
	24	6							24		6		60
240	20	10			5	10			5	10		20	320
		15		10					10	20	15		70
													-
				250									250
													-
													-
		15		5					5	10		15	50
												950	950
													-
											1,000		1,000
													-
													-
	1,000	2,555	2,200						3,500				9,255
									2,000				2,000

NGB Budget Template 2012

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Women in Sport													-
Affiliation Fees	100				1,000	400		500					2,000
Coaching		1,500	2,555			500					2,000		6,555
Mapping	500		500			500			500	500			2,500
Equipment							500						500
Awards			1,500		2,000								3,500
Development				250						250			500
Technical Standards		300							300			400	1,000
High Performance													-
Salaries - High Performance													-
Employers PRSI - High Performance													-
Carding Grants													-
International Competitions HP Senior					1,200	1,000	4,500						6,700
Preparation (Training Camps) HP Senior				1,000	800	1,000			2,000	500			5,300
High Performance Support Services Senior													-
International Competitions HP Junior				100		3,000	4,500		1,000				8,600
Preparation (Training Camps) HP Junior			100			2,000	1,500	700	100		100		4,500
High Performance Support Services Junior													-
Total Expenditure	1,340	3,344	7,756	4,050	5,765	8,905	15,310	1,700	9,944	1,790	2,621	2,885	65,410
Retained Surplus/Deficit	- 1,140	46,656 -	2,306 -	4,050 -	1,565 -	8,890 -	15,310 -	1,410 -	9,944 -	1,790	2,634 -	2,885	-

Note on IOA Investment Income

The IOA Committee has made a strategic decision to use its cash reserves on individual projects to promote the sport.

An officer can make an application to the Committee to use funding from the IOA's cash reserves for specific unusual one-off projects.

The Communications Officer and Director of Orienteering Education have requested that reserve funding be used to make a special series of films for use in the teaching and promotion of orienteering.

This request was approved by the Committee .

Notes for completion of Budget Template

Included above is a template budget to be completed by NGBs, additional headings maybe included, the headings used in the financial statements must be aligned to match the headings used in your budget.

Budgets must be calculated on the basis of generating a surplus or a balanced budget, if an NGB budgets for a deficit they must have sufficient reserves for this to be allowed.

Notes for High Performance sports

The salaries for High Performance includes High Performance Director, High Performance Coach and HP Administrator.

International Competitions HP - these must include costs for Junior, Developmental and Senior (these figures are taken from the "Total HP System Proposed Investment Sheet")

Preparation (Training Camps) HP this must include costs for Junior, Developmental and Senior (these figures are taken from the "Total HP System Proposed Investment Sheet")

High Performance Support Services (Science and Medicine) these figures are taken from the "Total HP System Proposed Investment Sheet".

Mid Year Review

You will find additional columns on the far right hand side of the budget which will be completed as part of the Mid-year Review.

These columns are 'Actual Jan – June', 'Budget Jan – June' and 'Variance Jan – June'. When completing the Mid-Year Review, you will only need to enter figures into the 'Actual Jan – June' column.

The remaining columns will be calculated automatically. This will enable your NGB and the ISC to evaluate income and expenditure for the first half of the year against the budgeted figures.